

Required Document for Corporate Card Application

Required Document	Partnership	Sole Proprietorship	Limited Company
BEA Corporate Card Company Application Form	✓	✓	✓
Copies of Business Registration Certification	✓	✓	✓
Copies of HKID Card(s) and residential address information of sole proprietor/partner(s)/major director(s) and shareholder(s)	✓	✓	✓
Self-Certification of Entity Account Holder in relation to the Foreign Account Tax Compliance Act of the United States ("Self-Certification of Entity Account Holder")	✓	✗	✓
Company Income/Asset Proof *	✓	✓	✓
Partnership Agreement	✓	✗	✗
Certificate of Incorporation	✗	✗	✓
Board Resolution	✗	✗	✓
Memorandum and Article of Association/Article of Association	✗	✗	✓
Copy of Hong Kong Identity Card of the Authorised Officer (Copies of HKID Card and valid passport issued by place of origin are required for Hong Kong non-permanent residents.)	✗	✗	✓
BEA Corporate Cardholder Nomination Form (for each Nominated Cardholder)	✓	✓	✓
Copies of Hong Kong Identity Card (for each Nominated Cardholder) (Copies of HKID Card and valid passport issued by place of origin are required for Hong Kong non-permanent residents.)	✓	✓	✓
Copies of proof of residence in English within the past 3 months, e.g. utility bill, bank/credit card statement, or bank-issued letter for each Nominated Cardholder	✓	✓	✓
* Company Income/Asset Proof includes copies of latest audited financial statement or copies of Bank statements of the company for the past 6 months or copies of latest tax return.			

Remarks: Additional documents may be required for approval of application.