

**CARD CANCELLATION FORM (BEA website version)**
取消卡表格 (東亞銀行網頁版)

Please return your completed form to any BEA Branch
請將已填妥的表格交回任何東亞銀行分行

Name of Applicant/Authorised Signatory of the Company (in English)
申請人/公司授權人英文姓名

HKID Card/Passport No.
香港身份證/護照號碼

Contact Telephone No.
聯絡電話號碼

**Card Account Number(s) 賬戶號碼****Cardholder's Name in English 持卡人英文姓名****Card Returned 退回卡**

Account No. 1:
賬戶號碼1: _____

Name:
姓名: _____

Yes 是 No 否

Account No. 2:
賬戶號碼2: _____

Name:
姓名: _____

Yes 是 No 否

Account No. 3:
賬戶號碼3: _____

Name:
姓名: _____

Yes 是 No 否

If a principal card account is cancelled, all associated supplementary card(s) (if any) will be cancelled simultaneously.
如取消主卡賬戶，相關的附屬卡(如有)將一併被取消。

 Card Cancellation 取消信用卡

Reason(s) for Cancellation:
取消卡原因:

- Annual fee required 須繳付年費
- Possess too many cards 已擁有多張卡
- Departure from Hong Kong 離開香港
- Low credit limit 信貸限額低
- Rewards/Usage program not attractive 獎分/優惠計劃未夠吸引
- Dissatisfied with the service of BEA (Please specify) 東亞銀行的服務未如理想(請註明) _____
- Others (Please specify) 其他(請註明) _____

Credit cardholder deceased 信用卡持有人已身故

Contact phone no. of personal representative/law firm (Please specify):
遺產代理人/其律師行聯絡電話(請註明): _____

Notes 注意事項

- Please destroy the card(s) including supplementary card(s) (if any) that is/are not returned to the Bank.
請自行銷毀未有退回之所有卡包括附屬卡(如有)。
- If the principal card is cancelled within 12 months from the date of account opening, the relevant welcome gift administration fee will be charged without prior notice. (Not applicable to BEA World MasterCard)
如主卡賬戶於開卡後12個月內取消，本行將收取有關之迎新禮品行政費用而無須預先通知。(不適用於東亞銀行World萬事達卡)
- If the revolving loan account is cancelled within 13 months from the date of account opening, the relevant administrative charge will be levied without prior notice.
若循環貸款卡賬戶於開卡後13個月內取消，本行將收取有關之行政費用而無須預先通知。
- The entire outstanding balance of the account and any transactions that have been authorised but not yet posted to the account will become immediately due. Please settle payment on or before the due date specified on your forthcoming statement.
賬戶的全部未償還結欠及已授權但未進誌於賬戶內的任何交易，將立刻到期繳付。請按照隨後的結單上註明的到期繳款日或之前繳清欠款。
- Please make necessary arrangements if you have registered/are using the following services:
如已登記/正使用下列服務，請作出所需安排：
 - Autopay arrangement(s) made with merchant(s):** You are required to inform the relevant merchant(s) to cancel any standing autopay instructions and make alternative arrangements to settle future payments. The cardholder is liable for all autopay transactions posted by merchants before the direct debit instructions have been successfully cancelled.
以自動轉賬方式繳付商戶之賬項：請自行通知有關商戶取消自動轉賬指示，並改用其他付款方式。持卡人須負責自動轉賬指示取消前之所有自動繳款交易。

Notes 注意事項 (CONTINUE 續)

- 5.2 **Octopus Automatic Add Value Service ("AAVS"):** You are required to inform Octopus Cards Limited to rearrange AAVS (including those of your registered family members and friends, if applicable) that is linked up with your credit card. Octopus Customer Service Hotline: 2266 2222. **「八達通自動增值」服務:** 請聯絡八達通卡有限公司辦理更改閣下(及親友, 如適用)之「八達通自動增值」服務的過賬事宜。八達通顧客服務熱線: 2266 2222。
- 5.3 **Instalment(s):** The total outstanding instalment amount together with all interests and prepayment fee (if applicable) will become immediately due.
分期付款: 所有未償還之分期付款、利息及提早還款手續費(如適用), 將立刻到期繳付。
- 5.4 **e-statement:** Please log in Cyberbanking within 3 months after account cancellation to save or print the statements for record if necessary.
電子結單: 如有需要, 請於賬戶結束後3個月內登入電子網絡銀行服務下載或列印結單以作記錄。
6. **The Bonus Points of a cancelled account will be automatically cancelled and cannot be redeemed.**
已取消賬戶之獎分將一律自動註銷, 及不可用以換領禮品。
7. **Requesting to transfer credit card balance, please provide i) the instruction together with the Probate or the Letter of Administration (please specify credit card balance and designated account for the estate of the deceased credit cardholder), (ii) the death certificate of the deceased credit cardholder, (iii) HKID copy of the personal representative for identification and record purpose and (iv) other necessary documents as requested by the Bank (if any).**
申請轉移信用卡餘額, 請提供(i)閣下之指示連同遺囑認證書或遺產管理書(請註明信用卡餘額和已故信用卡持有人的遺產管理指定賬戶), (ii)已故信用卡持有人的死亡證明, (iii)遺產代理人之香港身份證副本以供識別和記錄之用, 以及(iv)本行要求之其他文件(如有)。
8. **If there are more than one personal representative, each personal representative must sign and confirm instruction to the Bank and provide his/her HKID copy for identification and record purpose.**
如多於一位遺產代理人, 每名遺產代理人必須簽署及確認指示予本行, 並提供其香港身份證副本以作識別及記錄之用。
9. **Credit Balance Refund Handling Fee is HK\$50.**
信用卡退還信用卡結餘費用為HK\$50。

I have read and agree to all the information on this form.

本人已詳閱及同意此表格所載的各項資料。

Applicant's Signature/Authorised Signature of the Company with Company Chop
申請人簽署/公司授權人簽署及公司印章

Date
日期

S.V.

Signature should correspond with the Bank's record. 簽署須與銀行之記錄相符。

For Bank Use Only 銀行專用

Received by

Remarks

Branch