

# CHANGE OF CUSTOMER INFORMATION REQUEST FORM 客戶資料更新表格

(Please complete in BLOCK LETTERS and mail to: Central Operations Department, The Bank of East Asia, 30th Floor, BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon, Hong Kong. 請以英文正楷填寫，並郵寄至「香港九龍觀塘道418號創紀之城五期東亞銀行中心30樓東亞銀行中央支援部」。)

ACCOUNT NUMBER 賬戶號碼			
ACCOUNT HOLDER'S NAME 賬戶持有人姓名			
EFFECTIVE DATE 生效日期	DAY 日	MONTH 月	YEAR 年
CORRESPONDENCE ADDRESS (P.O. BOX NOT ACCEPTED) 通訊地址 (郵政信箱恕不接受)	ROOM 室	FLOOR 樓	BUILDING / BLOCK 大廈 / 座
	ESTATE 屋苑		STREET / ROAD 街道
	DISTRICT 地區		<input type="checkbox"/> HONG KONG 香港 <input type="checkbox"/> KOWLOON 九龍 <input type="checkbox"/> NEW TERRITORIES 新界
TELEPHONE NO. 電話號碼			
	RESIDENTIAL 住宅	OFFICE 公司	MOBILE 手提電話
EMAIL ADDRESS 電郵地址			

The contact information provided above will be updated in ALL your credit card account(s) and revolving loan account(s) (if any) (excluding corporate credit card account(s)) within 5 working days upon receipt of this completed form. If you want to change the contact information of other banking account(s). Please make your request at any branch.  
以上所提供之通訊資料將一併更新至閣下所有信用卡賬戶及循環貸款賬戶(如有)(公司信用卡賬戶除外)，並將於收到已填妥之表格後5個工作天內完成。如您需更改其他銀行戶口資料，請前往任何一間分行辦理。

FOR BANK USE ONLY 銀行專用		
S.V.	A.O.	P.C.

X

ACCOUNT HOLDER'S SIGNATURE (PLEASE USE THE SIGNATURE ON RECORD AT THE BANK)  
賬戶持有簽署(請用留存本行記錄之簽署式樣)

## PAYMENT METHODS

- PPS:** Merchant Code: "27", Phone (Registration: 18011, Payment: 18031), Website: [www.ppschk.com](http://www.ppschk.com). (Cut-off Time: 7:00 p.m. on the payment due date)
- Cyberbanking:** Website: [www.hkbea.com](http://www.hkbea.com)
  - Fund Transfer** (Cut-off Time: Payment due date)
  - "Bills" Function** (Cut-off Time: 7:00 p.m. on the payment due date)
  - "e-Cheque" Function** (Cut-off Time: 6:00 p.m. on the working day prior to the payment due date)
- Autopay:** Please visit any BEA branch to set up direct debit authorization. (Cut-off Time: Payment will be made on the payment due date)
- BEA & JETCO ATMs:**
  - Fund Transfer** (Cut-off Time: Payment due date)
  - JET Payment** (Cut-off Time: Subject to the relevant bank)
  - Deposit Cash** - for BEA ATMs only (Cut-off Time: 1 working day prior to the payment due date)
- BEA Branches:**
  - Cash Deposit Machine** (Cut-off Time: Payment due date)
  - Deposit Cash / Fund Transfer at a counter** (Cut-off Time: Payment due date)
  - Cheque<sup>▲</sup> Payment at a Counter / by Cheque Deposit Box** (Cut-off Time: Cheque deposit cut off time on the working day prior to the payment due date. Please refer to the relevant branch notice for cheque deposit cut off time)
- Cheque<sup>▲</sup> by Mail:** Mail a cheque together with the top portion of the statement to: Central Operations Department, The Bank of East Asia, 30th Floor, BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon, Hong Kong. (Cut-off Time: The cheque must be received by BEA at least 3 working days prior to the payment due date)
- e-Cheque# Drop Box:** Website: [www.echeque.hkicl.com.hk](http://www.echeque.hkicl.com.hk) (Cut-off Time: 5:30 p.m. on the working day prior to the payment due date)

### Remarks:

- # The e-Cheque must be made payable to "The Bank of East Asia, Limited". Post-dated e-Cheques will not be accepted.
- ▲ The cheque must be a crossed cheque made payable to "The Bank of East Asia, Limited". Please write your Revolving Loan account number on the back of the cheque. Post-dated cheques and cheques/bank drafts in a foreign currency will not be accepted.

## FEES & CHARGES

All fees & charges and other charges to be imposed in future are subject to variations or amendments at BEA's discretion from time to time. For a copy of the latest Schedule of Fees & Charges on BEA Revolving Loan Services or terms and conditions of the BEA Revolving Loan, please call our BEA Consumer Finance Services Hotline on 2211 1211.

## ENQUIRIES

Please examine your statement immediately. Contents of this statement will be considered correct if no discrepancy is reported within 90 days from the statement date.

- BEA Consumer Finance Services Hotline: 2211 1211
- Website: [www.hkbea.com](http://www.hkbea.com)

## 繳款方法

- 繳費靈:** 商戶編號:「27」, 電話 (登記: 18013, 繳款: 18033), 網頁: [www.ppschk.com](http://www.ppschk.com). (截數時間: 到期繳款日晚上7時)
- 「電子網絡銀行服務」:** 網頁: [www.hkbea.com](http://www.hkbea.com)
  - 轉賬 (截數時間: 到期繳款日)
  - 「賬單」功能 (截數時間: 到期繳款日晚上7時)
  - 「電子支票#」功能 (截數時間: 到期繳款日前1個工作天下午6時)
- 自動轉賬:** 請到東亞銀行分行申請直接付款授權服務。(截數時間: 款項將於到期繳款日扣除)
- 東亞銀行及銀通自動櫃員機:**
  - 轉賬 (截數時間: 到期繳款日)
  - 繳費易 (截數時間: 視乎個別銀行而定)
  - 存入現金 - 只限東亞銀行自動櫃員機 (截數時間: 到期繳款日前1個工作天)
- 東亞銀行分行:**
  - 現金存款機 (截數時間: 到期繳款日)
  - 櫃位存入現金 / 轉賬 (截數時間: 到期繳款日)
  - 櫃位 / 支票存款箱存入支票<sup>▲</sup> (截數時間: 到期繳款日前1個工作天的截票時間。截票時間請參照個別分行之告示為準)
- 郵寄支票<sup>▲</sup>:** 將支票連同結單上半部, 郵寄至「香港九龍觀塘道418號創紀之城五期東亞銀行中心30樓東亞銀行中央支援部」。 (截數時間: 本行需於到期繳款日前最少3個工作天收到支票)
- 電子支票#存票服務:** 網頁: [www.echeque.hkicl.com.hk](http://www.echeque.hkicl.com.hk) (截數時間: 到期繳款日前1個工作天下午5時30分)

### 備註:

- # 電子支票收款人請寫「The Bank of East Asia, Limited」。期票恕不接受。
- ▲ 支票須為劃線支票, 支票收款人請寫「東亞銀行有限公司」, 並於支票背面寫上閣下要繳付賬款之信用卡賬戶號碼。期票、外幣支票/本票恕不接受。

## 費用

本行可以不時修訂所有費用及其他增設的費用。如欲索取最新東亞銀行循環貸款服務收費概覽或東亞銀行循環貸款條款及規章, 請致電東亞銀行私人財務熱線: 2211 1211。

## 查詢

請立即查核此結單。若本行於發出結單後90日仍未收到閣下之查詢, 一切賬項均作實論。

- 東亞銀行私人財務熱線: 2211 1211
- 網頁: [www.hkbea.com](http://www.hkbea.com)