# **Corporate Cyberbanking – E-Corporate Action DIVIDEND OPTION**

## **E-Corporate Action Activation**

Complete and sign the related form by the authorised person of respective company at any BEA branch in Hong Kong to access a range of E-Corporate Actions.

## **Accessing E-Corporate Action**

1. Log in to your Corporate Cyberbanking account

#### Method 1: Mailbox

- Open any Corporate Action message in your mailbox and click "Investment-E-Corporate Action".

#### Method 2: Main page -

- Select "E-Corporate Action" under "Investment". -



2. When first using E-Corporate Action, start by reading and agreeing to the "Terms & Conditions".

# **E-Corporate Action Landing Page**

## To Do List

 All outstanding corporate actions are listed here. -

## **Functions**

"Detail" – View details of the Corporate - Action Letter -

"Action" – Submit instruction for the -Corporate Action -

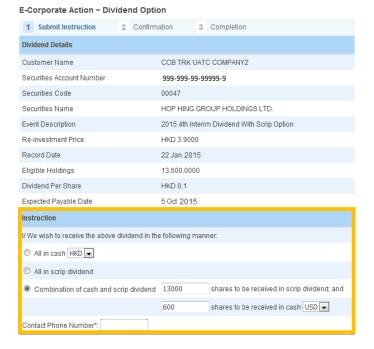


## **Viewing Details and Submitting Instructions for E-Corporate Actions**

- 1. Before submitting an instruction, click "Detail" to view the details of the Corporate Action Letter.
- 2. After viewing the details of the Corporate Action Letter, click "Action" to submit the online instruction.
  - \*\*For each corporate action, an online instruction can be submitted ONCE only\*\*

## **Dividend Option**

- 1. Input and submit the instruction.
- 2. Confirm submission of the instruction.



3. - Complete submission of the instruction.

Receive the Transaction Reference as a
confirmation of successful submission.

## **Functions**

"Print" – Print a copy of the instruction "Save" – Save a copy of the instruction

