

# BEA Corporate Online

## Trade & Loans Dashboard

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The Bank of East Asia, Limited

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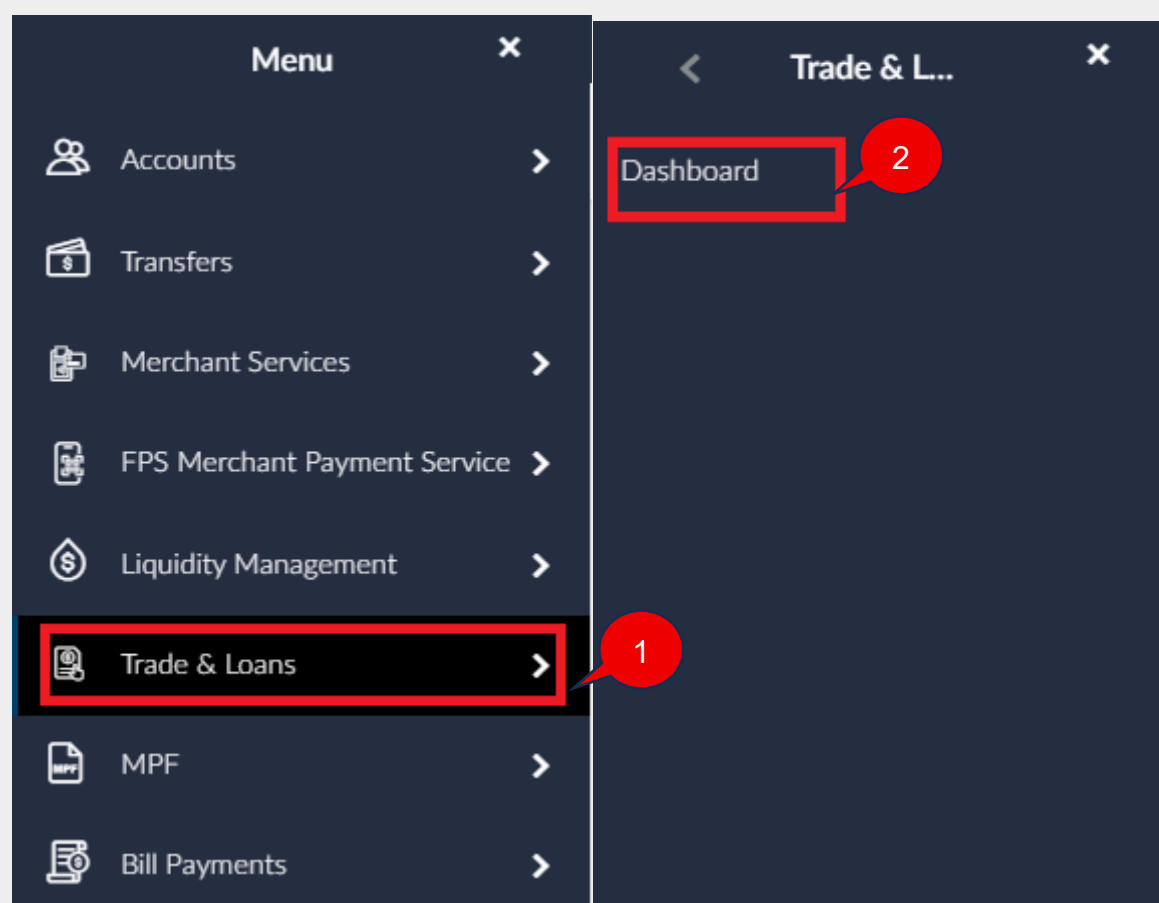
# 1. Trade & Loans Dashboard



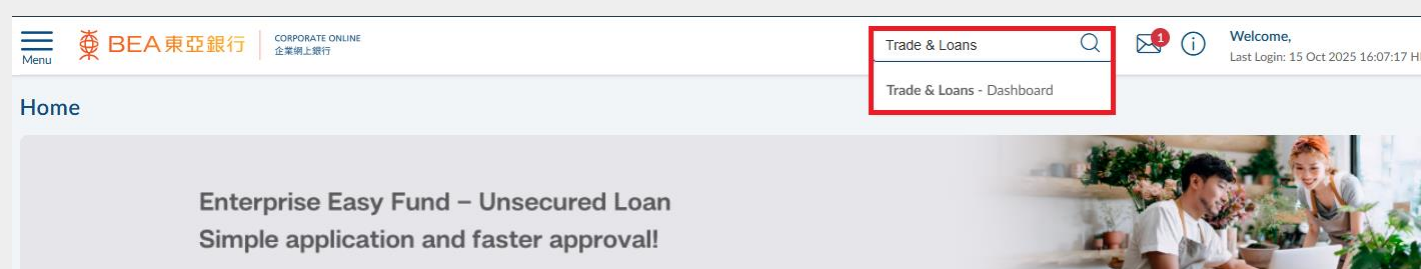
Users can view all their Trade & Loans account(s) on the Trade & Loans Dashboard.

## How to get there

### a. Menu> Trade & Loans> Dashboard; or



### b. Quick Search> Trade & Loans



## 1.1 Default Dashboard

Users can view their Trade & Loans account(s) on a pie chart illustrating the percentages of the total used and available limits in “Trade Finance and Banking Facilities Summary” and “Loan Facilities Summary”.

### Trade Finance and Banking Facilities Summary

1. Select “Company Name” from the drop-down list under “Trade & Loans Dashboard”.
2. “Trade Finance and Banking Facilities Summary” will display all Trade Finance account(s) using a pie chart to illustrate the total used and available limits.
3. Click the hyperlink under the “Credit Line Number” and
  - 3.1 redirect to “Credit Limit Utilisation” (for details, please refer to section 1.2) and
  - 3.2 “Transaction Summary”. (for details, please refer to section 1.2)
4. Click the Quick Link above the pie chart and
  - 4.1 redirect to the e-Form for “LC application” or “LC amendment”.

**Trade & Loans Dashboard**

Company Name: [Dropdown]

**Trade Finance and Banking Facilities Summary (As at 03 Nov 2025 17:16 HKT)**

Credit Line Number	Credit Limits (HKD)	Outstanding (HKD)	Available Limit (HKD)
015-168-	140,000.00	112,014.37	27,985.63
015-168-	130,000.00	16,287,953.81	-
015-168-	15,000.00	997.43	14,002.57
015-168-	50,000.00	153,730.16	-
015-168-	130,000.00	16,287,953.81	-
<b>Total</b>	<b>465,000.00</b>	<b>32,842,649.58</b>	<b>41,988.20</b>

**Credit Limit Utilisation (As at 03 Nov 2025 16:45 HKT)**

Credit Line	Credit Limit	Outstanding (HKD)	Available Limit (HKD)
LC	50,000.00	50,000.00	-
LCB	40,000.00	40,000.00	-
LCN	30,000.00	20,000.00	10,000.00
OD	20,000.00	2,014.37	17,985.63
<b>Total</b>	<b>140,000.00</b>	<b>112,014.37</b>	<b>27,985.63</b>

**Transaction Summary**

Letter Of Credit & Guarantee: Import Financing, Collection, Loan

Transaction Reference	Amount / Balance	Amount / Balance in HKD equivalent	Expiry Date	Ucance	Limit Utilization
CLFI	HKD 50,000.00	0.00	30 Jun 2051	045	Yes
EPF	HKD 40,000.00	40,000.00	04 Mar 2051	000	Yes
EPFI	HKD 20,000.00	20,000.00	04 Mar 2051	000	Yes
EPF	HKD 50,000.00	50,000.00	15 Mar 2051	000	Yes

**Application for Documentary Credit**

To: The Bank of East Asia, Limited, Hong Kong

Applicant's Name\*  
PLEASE ENTER

Applicant's Address\*  
PLEASE ENTER

Account No.\*  
015-

In case of query please contact\*  
PLEASE ENTER

Telephone No.\*  
PLEASE ENTER

SAVE DRAFT PRINT DRAFT NEXT

## Loan Facilities Summary

1. Select “Company Name” from the drop-down list under “Trade & Loans Dashboard”.
2. “Loan Facilities Summary” will display loan types\* using a pie chart to illustrate the total used and available limits.
3. Click the hyperlink under the loan type and
  - 3.1 redirect to “Instalment Loan Details”.
4. Click the Quick Link above the pie chart and redirect to the e-Form for “Enterprise Easy Fund” or “Loan Drawdown”.
  - 4.1 redirect to the e-Form for “Enterprise Easy Fund” or “Loan Drawdown”.

\*Loan types include but are not limited to the following types:

Revolving Loan  
Term Loan  
Instalment Loan  
Mortgage  
Hire Purchase or Leasing  
100% SFGS  
100% DLG

Note:

100% SFGS: HKMC Insurance Limited The SME Financing Guarantee Scheme Special 100% Loan Guarantee

100% DLGS: HKMC Insurance Limited Dedicated 100% Loan Guarantee Schemes for Specified Sectors

**Trade & Loans Dashboard**

Company Name ▼ 1

**Loan Facilities Summary (As at 05 APR 2041 HKT)**

Loan Type	Credit Limits (HKD)	Outstanding (HKD)	Available Limit (HKD)
Revolving Loan	751,620,111.14	751,619,531.88	579.26
Instalment Loan	3,100,400.19	3,100,400.19	-
Mortgage	10,962,199.80	10,962,199.80	-
Hire Purchase or Leasing	968,367,173.29	968,367,173.29	-
100% SFGS	7,383,323.10	7,383,323.10	-
<b>Total</b>	<b>1,741,433,207.52</b>	<b>1,741,432,628.26</b>	<b>579.26</b>

2 3 4

**Quick Link**  
Enterprise Easy Fund  
Loan Drawdown

■ Available Limit 0.00%  
■ Used Limit 100.00%

Remarks:  
1. Credit limits and outstanding jointly utilized by multiple borrowers.  
2. The "Outstanding" figures in above tables include outstanding from joint or co-borrowers. These figures might be overstated due to rounding, if applicable.  
3. The above information is for reference only. Please contact your relationship manager for the actual available limit, if credit limits, outstanding and available limits display as "-". Please also contact your relationship manager for details.

**Trade & Loans Dashboard**

Company Name

**Instalment Loan Details (As at 05 APR 2041 HKT)**

Transaction Reference	Amount / Balance	Maturity Date	Next Instalment Date	Next Instalment Amount
115	HKD 2,000,000.00	08 JAN 2042	30 APR 2041	HKD 7,397.30
113	HKD 773,369.09	16 JAN 2046	16 APR 2041	HKD 13,334.00
113	HKD 327,031.10	16 JAN 2056	16 APR 2041	HKD 2,239.00

3.1

**Back**

BEA 東亞銀行 Personal Banking Wealth Management Wholesale Banking Insurance, MPF & Trust Investment **Login**

**Application Option 申請選擇** Applicant Information 客戶資料 Relationship with BEA 與東亞銀行有限公司的關係 Third Party Referral

I/We apply to The Bank of East Asia, Limited ("BEA" / "The Bank") for Enterprise Easy Fund- Card Merchant Loan (the "Loan") (Unsecured Loan). (Note)  
本人/ 本公司現向東亞銀行有限公司 (「東亞銀行」/ 「本行」) 申請「貨易易-收數商戶貸款」(「貸款」)(無抵押貸款)。(註)

**Application Option 申請選擇\***

☐ New Loan Application 新貸款申請

☐ Application for the Change of Loan Terms 申請更改貸款條款

Note / 註:

BEA shall request the Borrower(s) and/or Guarantor(s) to provide supporting documents where appropriate  
東亞銀行有權要求企業及/或擔保人提交所需證明文件。

**SAVE DRAFT** **PRINT DRAFT** **NEXT**

4.1

## 1.2 Credit Limit Utilisation

Users can view the credit lines of their Trade Finance account(s) through a pie chart illustrating the used and available limits in Credit Limit Utilisation.

### Credit Limit Utilization

1. Select “Company Name” from the drop-down list under “Trade & Loans Dashboard”.
2. “Trade Finance and Banking Facilities Summary” will display all Trade Finance account(s).
3. Click the hyperlink under the “Credit Line Number”.
4. Redirect to “Credit Limit Utilization”.
  - 4.1 Credit line(s) with related credit limit, outstanding limits, and available limits will be displayed.
  - 4.2 A pie chart will be displayed with the total used and available limits.
  - 4.3 Transaction Summary will be displayed under Credit Limit Utilization.

**Trade & Loans Dashboard**

Company Name

**Trade Finance & Banking Facilities Summary** (As at 03 Nov 2025 17:14 HKT)

Credit Line Number	Credit Limits (HKD)	Outstanding (HKD)	Available Limit (HKD)
015-168	140,000.00	112,014.37	27,985.63
015-168	J	130,000.00	16,287,953.81
015-168		15,000.00	997.43
015-168		50,000.00	153,730.16
015-168	J	130,000.00	16,287,953.81
Total	465,000.00	32,842,649.58	41,988.20

Quick Link: LC application, LC amendment

Available Limit: 9.03%, Used Limit: 90.97%

**Trade & Loans Dashboard**

Company Name  Account Number 015-168

**Credit Limits Utilization** (As at 03 Nov 2025 17:20 HKT)

Credit Line	Credit Limits (HKD)	Outstanding (HKD)	Available Limit (HKD)
LC	50,000.00	50,000.00	-
LCB	40,000.00	40,000.00	-
LCN	30,000.00	20,000.00	10,000.00
OD	20,000.00	2,014.37	17,985.63
Total	140,000.00	112,014.37	27,985.63

Available Limit: 19.99%, Used Limit: 80.01%

Remarks:

1. J: Credit limits and outstanding jointly utilized by multiple borrowers.
2. S: Sub-limits assigned to individual credit lines.
3. The total outstanding balance across all these credit lines must never exceed the total credit limit.
4. The above information is for reference only. Please contact your relationship manager for the actual available limit. If credit limits, outstanding and available limits display as "-", please also contact your relationship manager for details.

**Transaction Summary**

Letter Of Credit & Guarantee

Letter of Credit	Bank Guarantee	Shipping Guarantee	Export Financing	Collection	Loan
Transaction Reference	Amount / Balance	Amount / Balance in HKD equivalent	Expiry Date	Usance	Limit Utilization
CL	HKD 50,000.00	0.00	30 Jun 2051	045	Yes
EP	HKD 40,000.00	40,000.00	04 Mar 2051	000	Yes
EP	HKD 20,000.00	20,000.00	04 Mar 2051	000	Yes
EP	HKD 50,000.00	50,000.00	15 Mar 2051	000	Yes

Back

## Transaction Summary

1. Select "Company Name" from the drop-down list under "Trade & Loans Dashboard".
2. Click the hyperlink under the "Credit Line Number" under "Trade Finance and Banking Facilities Summary".
3. "Transaction Summary" will be displayed under "Credit Limit Utilization" with Trade & Loan tabs available for selection.
4. Click the primary Trade tabs (e.g. "Letter of Credit & Guarantee") to display secondary tabs.
5. Click the secondary tabs (e.g. "Letter of Credit") to display related transaction records.
6. Click the Loan tab\* to display related transaction records.

\*Loan tab only has one primary tab and does not have a secondary tab.

**Trade & Loans Dashboard**

Company Name: NBENQQ

**Trade Finance & Banking Facilities Summary** (As at 17 Nov 2025 15:44 HKT)

Credit Line Number	Credit Limits (HKD)	Outstanding (HKD)	Available Limit (HKD)
015-168	140,000.00	112,014.37	27,985.63
015-168	J	130,000.00	16,287,953.81
015-168		15,000.00	1,002,997.43
015-168		50,000.00	25,018.06
015-168	J	130,000.00	16,287,953.81
Total	465,000.00	33,715,937.48	52,967.57

Available Limit: 11.39%  
Used Limit: 88.61%

**Trade & Loans Dashboard**

Company Name: NBENQQ  
Account Number: 015-168

**Credit Limits Utilization** (As at 17 Nov 2025 15:57 HKT)

Credit Line	Credit Limits (HKD)	Outstanding (HKD)	Available Limit (HKD)
LC	50,000.00	50,000.00	-
LCB	40,000.00	40,000.00	-
LCN	30,000.00	20,000.00	10,000.00
OD	20,000.00	2,014.37	17,985.63
Total	140,000.00	112,014.37	27,985.63

Available Limit: 19.99%  
Used Limit: 80.01%

**Transaction Summary**

Letter Of Credit & Guarantee   Import Financing   Export Financing   Collection   **Loan**

**Letter of Credit**

Transaction Reference	Amount / Balance	Amount / Balance in HKD equivalent	Expiry Date	Usance	Limit Utilization
CLFLC05386	HKD 50,000.00	0.00	30 Jun 2051	045	Yes
EPFLC05396	HKD 40,000.00	40,000.00	04 Mar 2051	000	Yes
EPFLC05416	HKD 20,000.00	20,000.00	04 Mar 2051	000	Yes
EPFLC05429	HKD 50,000.00	50,000.00	15 Mar 2051	000	Yes

**Transaction Summary**

Letter Of Credit & Guarantee   Import Financing   Export Financing   Collection   **Loan**

Loan Type	Transaction Reference	Amount / Balance	Maturity Date	Next Instalment Date	Next Instalment Amount
Term Loans	IBORI0000032128	HKD 450,200,000.00	29 APR 2026	29 AUG 2025	HKD 71,512.58

## 1.3 User Account & Service Access

An Authorised Person or system administrator can assign any users to access the function of “Trade & Loans Dashboard” in “User Account & Service Access”

### Step 01

### Get Trade & Loans

1. Select “Authorised Person” or “System Administrator” from the user role on the top menu bar.
2. Select “User Accounts and Services Access”.
3. Select Username.
4. Select “Trade & Loans”.
5. Click the “Edit” button.

#### Note:

If no Trade & Loans account data is displayed in the “Trade & Loans” screen, this indicates that your company does not have access for this function. Your company is therefore required to fill in the relevant BCO forms (BCO06 and/or BCO11) to add this function and then submit the form(s) to your relationship manager or via any BEA branch. This form can be obtained from your relationship manager or via any BEA branch.

The screenshot shows the BEA Corporate Online interface with the following steps highlighted:

- Step 1:** Select “Authorised Person” or “System Administrator” from the user role on the top menu bar.
- Step 2:** Select “User Accounts and Services Access” from the Quick Links.
- Step 3:** Select Username (6551AP) from the User List.
- Step 4:** Select “Trade & Loans” from the Related Account Summary table.
- Step 5:** Click the “Edit” button at the bottom of the User Accounts & Services Access page.

**User Accounts & Services Access**

User Name: 6551AP  
Full Name: LEE

**Related Account Summary**

Account Type	Number of Account(s)
Current and Savings	1
Time Deposits	1
MPF	0
Investment	0
Trade & Loans	0

**User Accounts & Services Access**

User Name: 6551AP  
Full Name: LEE

**Related Account(s) - Linkages**

You can view specific users' access rights in BEA Corporate Online by selecting the respective account type tabs. Click "Next" to view the enabled function(s) for each account of the specific user. Click "Edit" to manage the specific user's access rights.

Current and Savings Time Deposit MPF Investment **Trade & Loans**

☐ Link All Accounts

Account Number	Currency	Account Type
015521	-	-
+	-	Loan Account(s)

\*All the existing and future loan account(s) will be linked if the checkbox for loan account(s) is selected.  
Important Note: Any user you add will be able to access the details and information related to the selected services and all the Loans accounts.

**Edit** Next Delete Cancel Back



Step  
02Edit Trade & Loans  
Access

1. Tick the checkbox “Link All Accounts”.
2. All the account(s) will be checked automatically.
3. Click the “Next” button.
4. Tick the checkbox “Enable All Functions across All Accounts”.
5. The “Trade & Loans” and “Trade & Loans Dashboard” functions will be checked automatically.
6. Click “Save” to continue.
7. Click “Confirm” to continue.

**User Accounts & Services Access**

User Name  
6551AP

Full Name  
LEE

**Related Account(s) - Linkages**

You can select the user's account and service access for current and savings account(s) and time deposits account(s) by selecting the respective account type tabs. Then press "Next" button to view and select/manage the enabled functions for each account.

Current and Savings Time Deposit M/PF Investment **Trade & Loans**

☒ Link All Accounts **1**

Account Number	Currency	Account Type
<input checked="" type="checkbox"/> 015521	-	-
-	-	Loan Account(s)

\*All the existing and future loan account(s) will be linked if the checkbox for loan account(s) is selected.  
Important Note: Any user you add will be able to access the details and information related to the selected services and all the Loans accounts.

**3**

**User Accounts & Services Access**

User Name  
6551AP

Full Name  
LEE

**Related Account(s) - Linkages**

You can view and manage the available functions for enablement by clicking the arrow button next to the relevant account.

Current and Savings Time Deposit M/PF Investment **Trade & Loans**

☒ Enable All Functions across All Accounts **4**

Account Number	Currency	Account Type
01552	-	-
<input checked="" type="checkbox"/> Enable All Functions <input checked="" type="checkbox"/> Trade & Loans <input checked="" type="checkbox"/> Trade & Loans Dashboard	-	-
+	-	Loan Account(s)

\*All the existing and future loan account(s) will be linked if the checkbox for loan account(s) is selected.  
Important Note: Any user you add will be able to access the details and information related to the selected services and all the Loans accounts.

**6**

**User Accounts & Services Access**

**Review**

You initiated a request for user accounts & services access management. Please review the details before you proceed.

User Name  
6551AP

Full Name  
LEE

**Related Account(s) - Linkages**

You can view the enabled functions for each account by clicking the arrow button next to the relevant account.

Current and Savings Time Deposit M/PF Investment **Trade & Loans**

☒ Enable All Functions across All Accounts

Account Number	Currency	Account Type
015521	-	-
<input type="checkbox"/> Enable All Functions <input type="checkbox"/> Trade & Loans <input type="checkbox"/> Trade & Loans Dashboard	-	-
+	-	Loan Account(s)

\*All the existing and future loan account(s) will be linked if the checkbox for loan account(s) is selected.  
Important Note: Any user you add will be able to access the details and information related to the selected services and all the Loans accounts.

**7**

Step  
03Submit Trade & Loans  
Access

1. Input the One-Time Password (OTP) under Verification.
2. Input the Signer PIN.
3. Click "Submit".
4. The Transaction Reference Number will be displayed as confirmation of approval.

User Accounts & Services Access

**Review**  
You initiated a request for user accounts & services access management. Please review the details before you proceed.

User Name  
e551AP

Full Name  
LEE

Related Account(s) - Linkages

You can view the enabled functions for each account by clicking the arrow button next to the relevant account.

Current and Savings Time Deposit MPF Investment **Trade & Loans**

☒ Enable All Functions across All Accounts

Account Number	Currency	Account Type
015521	-	-
<input checked="" type="checkbox"/> Enable All Functions <input checked="" type="checkbox"/> Trade & Loans <input type="checkbox"/> Trade & Loans Dashboard		
Loan Account(s)		
<input checked="" type="checkbox"/> Enable All Functions <input checked="" type="checkbox"/> Trade & Loans <input type="checkbox"/> Trade & Loans Dashboard		

\*All the existing and future loan account(s) will be linked if the checkbox for loan account(s) is selected.  
Important Note: Any user you add will be able to access the details and information related to the selected services and all the Loans accounts.

**Verification**

Please enter the one-time password (OTP) sent to your mobile number

Reference Number  
7368860

OTP  
\*\*\*\*\*

Resend OTP  
This OTP expires in 54 seconds.

Signer PIN  
\*\*\*\*\*

**Submit** Cancel

**User Accounts & Services Access - Edit**

**Confirmation**  
Your User Accounts & Services Access - Edit has been fully approved and the instruction has been received by BEA.

Transaction Reference Number  
3012FB75644F

Status  
Processed

**OK**

Save as HTML