

BEA Corporate Online

Fund Transfers

This document is produced by The Bank of East Asia, Limited (“BEA”). It is intended to serve as a general guideline for use of our BEA Corporate Online services. While every effort has been made to ensure accuracy, BEA makes no representation or warranty, express, implied, or statutory, with respect to, and assumes no responsibility for, the accuracy, completeness, sufficiency, or usefulness of the information contained herein.

The Bank of East Asia, Limited

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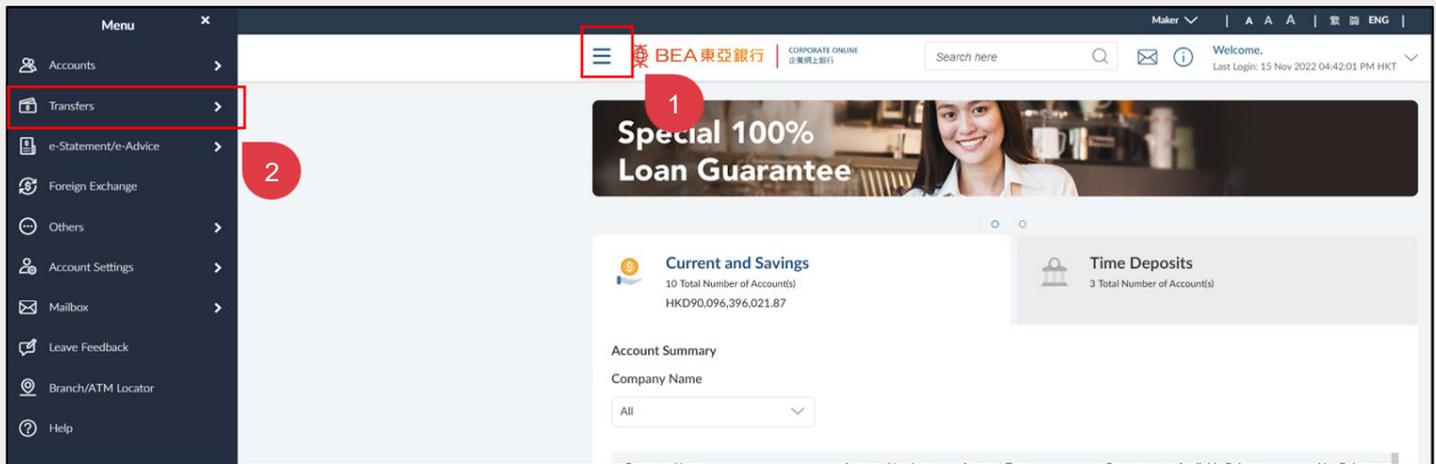
1. Transfer money to own accounts and registered beneficiary account



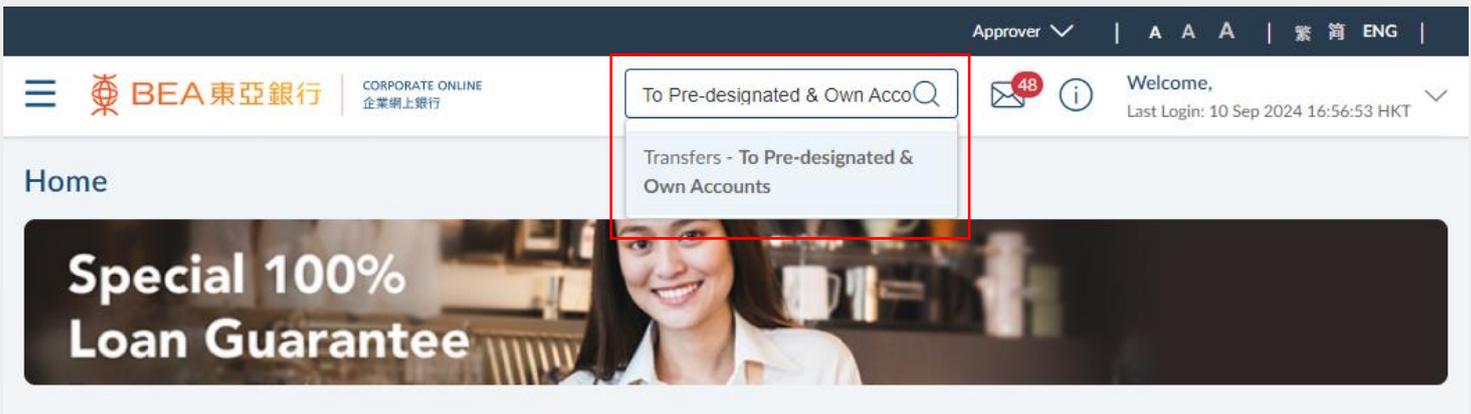
User can transfer money between user's own accounts and registered beneficiary accounts.

1.1 How to get there

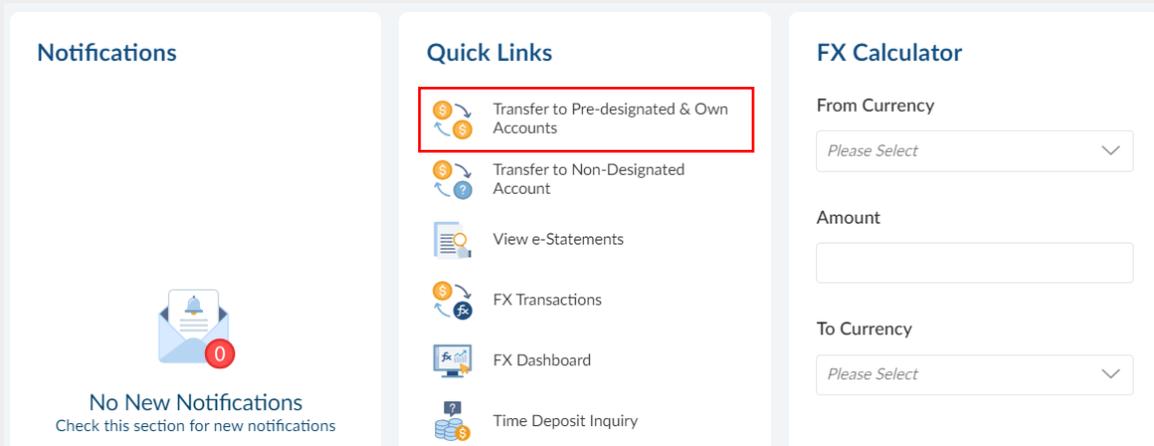
a. Menu > Transfers > To Pre-designated & Own Accounts; or



b. Quick Search > Type "To Pre-designated & Own Accounts"; or



c. Main dashbard> Quick Links – Transfer to Pre-designated & Own Accounts



1.2 Own Accounts (Transfer within the Same BCO Account)

User can transfer money between user's own accounts

Step 01 Initiate

1. Select Transfer Type as Own Accounts.
2. Select / Enter transaction information*.
3. Click on “Pay” to continue.
4. Click on “Back” to return to the Home screen.

* For “Later” payments, transfer dates need to be within 90 days from the current date.

Step
02 Verify

1. Verify the details of the transaction.
2. Click on “Confirm” to continue.
3. Click on “Back” to edit previous details.
4. Click on “Cancel” to return to the dashboard.

Fund Transfers

Review
You initiated a request for Transfer Money - Own Accounts Transfers. Please review the details before you proceed.

Transfer To - Company Name
|

Transfer To
015- (CPLUS - HKD CUR A/C)

Transfer To - Currency
HKD

Transfer From - Company Name
|

Transfer From
015 (CPLUS - SSA)

Transfer From - Currency
HKD

Transaction Currency and Amount
HKD1,000.00

Execution Date (HKT)
11 Aug 2037

Confirm
Cancel
Back

Step
03 Successful Submission

1. Transaction Reference Number will display upon successful submission of the request.
2. Request is then sent to Approver (if applicable) for approval or reject. For details, please refer to the Approval Workflow guide.

Fund Transfers

Confirmation
Your Transfer Money - Own Accounts Transfers request has been sent for approval.

Transaction Reference Number
1611A02A6A9A

Status
Pending Approval

Transfer To - Company Name
|

Transfer To
|

Transfer To - Currency
HKD

Transfer From - Company Name
|

Transfer From
|

Transfer From - Currency
HKD

Transaction Currency and Amount
HKD1,000.00

Execution Date (HKT)
11 Aug 2037

What's Next?


[Go to Dashboard](#)


[Add to Favorites](#)

1.3 Transfer to Registered Beneficiary Account

Users can transfer money to registered beneficiary accounts - BEA (HK) / BEA China / Local Payments (FPS/CHATS) / Overseas Payments (Telegraphic Transfer).

Step 01 Initiate

1. Select Transfer Type as “Existing Beneficiary”.
2. Select the “Template Name”.
3. Select / Enter transaction information*.
4. Click on “Pay” to continue.

* For “Later” payments, the transfer dates need to be within 90 days from the current date.

(The following steps use BEA (HK) transfer as an example)

Fund Transfers

Transfer Type

Existing Beneficiaries

Own Accounts

1.1

Template Name

testing-INTERNAL

Transfer to Non-designated Account

1.2

Transfer Type
INTERNAL

Beneficiary Account Number

Beneficiary Account Name
CDC R***** 0**

Account Type
Statement Savings

Company Name

Transfer From Currency

_____ (CPLUS - SSA) ▾

HKD ▾

View Account Balance

Transfer To - Currency

HKD ▾

Currency	Amount
Pleas... ▾	_____

Time of Transfer

Now Later

1.3

Pay

Back

1.4

Step
02

Verify

1. Verify the details of the transaction.
2. Click on “Confirm” to continue.
3. Click on “Back” to edit previous details.
4. Click on “Cancel” to return to the dashboard.

Fund Transfers

Review
You initiated a request for Transfer Money - Own Accounts Transfers. Please review the details before you proceed.

Transfer To - Company Name

Transfer To

Transfer To - Currency
HKD

Transfer From - Company Name

Transfer From

Transfer From - Currency
HKD

Transaction Currency and Amount
HKD10,000.00

Execution Date (HKT)
10 May 2038

#Name checking may not be conducted in the fund transfer. Please carefully verify the payee's account number and other payment details.

Step
03

Successful Submission

1. Transaction Reference Number will display upon successful submission of the request.
2. The Approval / Reject flow is required to complete the request. For details, please refer to the Approval Workflow guide.

Fund Transfers

Confirmation
Your Transfer Money - Internal Transfers request has been sent for approval.

Transaction Reference Number
16112979D15F

Status
Pending Approval

Template Name
testing

Transfer Type
Internal

Beneficiary Account Number
|

Transfer To - Currency
HKD

Beneficiary Account Name
|

Account Type
Statement Savings

Transfer From
|

Transfer From - Currency
HKD

Company Name
|

Transaction Currency and Amount
HKD1,000.00

Execution Date (HKT)
11 Aug 2037

What's Next?

[Go to Dashboard](#)

[Add to Favorites](#)

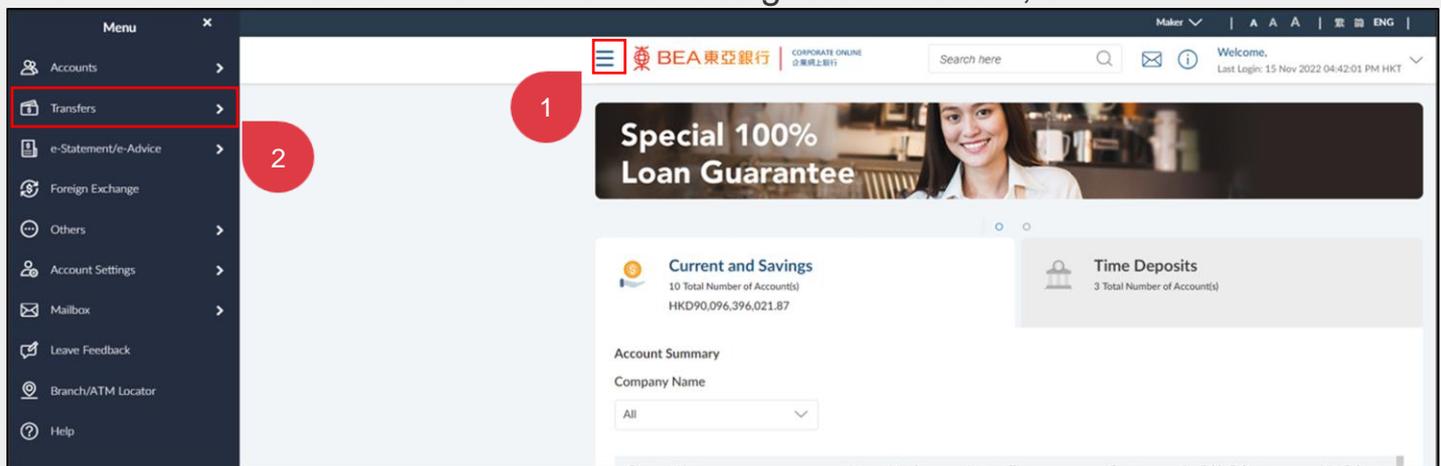
2. Transfer to Non-designated Account



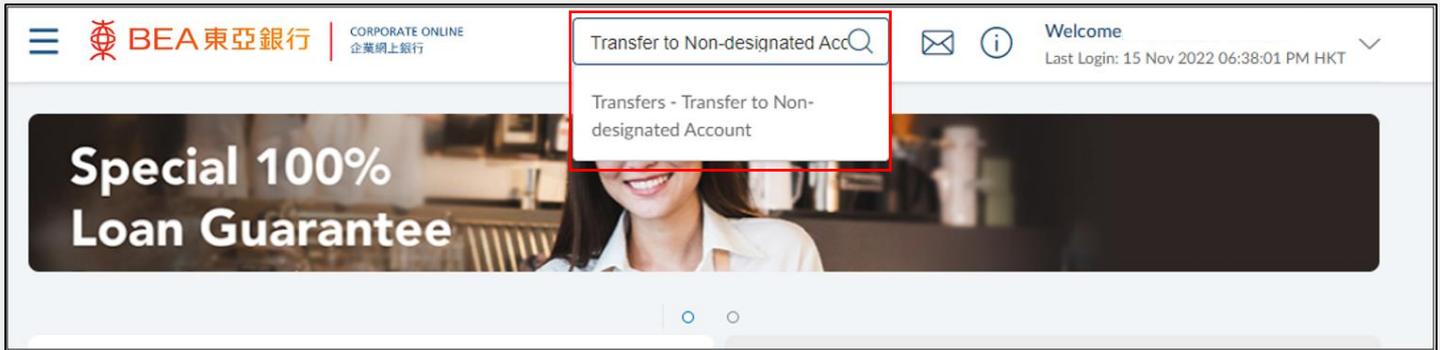
Users can make payments to non-designated accounts – BEA (HK) / BEA China / Local Payments (FPS/CHATS) / Overseas Payments (TT).

How to get there

a. Menu > Transfers > Transfer to Non-designated Account; or



b. Quick Search> Type “Transfer to Non-designated Account”; or



c. Quick Links – Transfer to Non-Designated Account

The screenshot displays three main sections of the BEA Corporate Online interface. On the left is the "Notifications" section, which shows "No New Notifications" and a "View All" button. In the center is the "Quick Links" section, which lists several options: "Transfer to Pre-designated & Own Accounts", "Transfer to Non-Designated Account" (highlighted with a red box), "View e-Statements", "FX Transactions", "FX Dashboard", and "Time Deposit Inquiry". On the right is the "FX Calculator" section, which includes dropdown menus for "From Currency" and "To Currency", an "Amount" input field, and a "Converted Amount" display showing an equals sign. A disclaimer at the bottom of the FX Calculator section states: "The rates above are for reference only and do not imply/guarantee that orders can be executed a... View more".

Step
01 Initiate

1. Select Transfer Type as “BEA (HK)” / “Local” / “Overseas” / “BEA China”.
2. Select / Enter transaction information*.
3. Click on “Pay” to continue.

* For “Later” payments, the transfer date needs to be within 90 days from the current date.

* When you select “Local” Transfer Type and are paying an FPS merchant using their FPS proxy ID, you are required to enter a Bill Reference Number. For details of the Bill Reference Number, please refer to the beneficiary.

Step
02

Verify

1. Verify the details of the transaction.
2. Click on “Confirm” to continue.
3. Click on “Back” to edit previous details.
4. Click on “Cancel” to return to the dashboard.

Transfer to Non-designated Account – Internal Transfer

Review
You initiated a request for Transfer to Non-designated Account – Internal Transfers. Please review the details before you proceed.

Transfer Type
Internal

Beneficiary Account Number
.

Beneficiary Account Name
CDC R*****0**

Account Type
Current

Transfer To – Currency
HKD

Company Name

Transfer From

Transfer From - Currency
HKD

Transaction Currency and Amount
HKD1,000.00

Execution Date (HKT)
11 Aug 2037

[Confirm](#) [Cancel](#) [Back](#)

Step
03

Successful Submission

1. Transaction Reference Number will display upon successful submission of the request.
2. The Approval / Reject flow is required to complete the request. For details, please refer to the Approval Workflow guide.

Transfer to Non-designated Account – Internal Transfers

Confirmation
Your Transfer to Non-designated Account – Internal Transfers request has been sent for approval.

Transaction Reference Number
16118BB509D7

Status
Pending Approval

Transfer Type
Internal

Beneficiary Account Number
|

Beneficiary Account Name
CDC R*****0**

Account Type
Current

Transfer To - Currency
HKD

Company Name

Transfer From

Transfer From - Currency
HKD

Transaction Currency and Amount
HKD1,000.00

Execution Date (HKT)
11 Aug 2037

What's Next?

Go to Dashboard

Add to Favorites

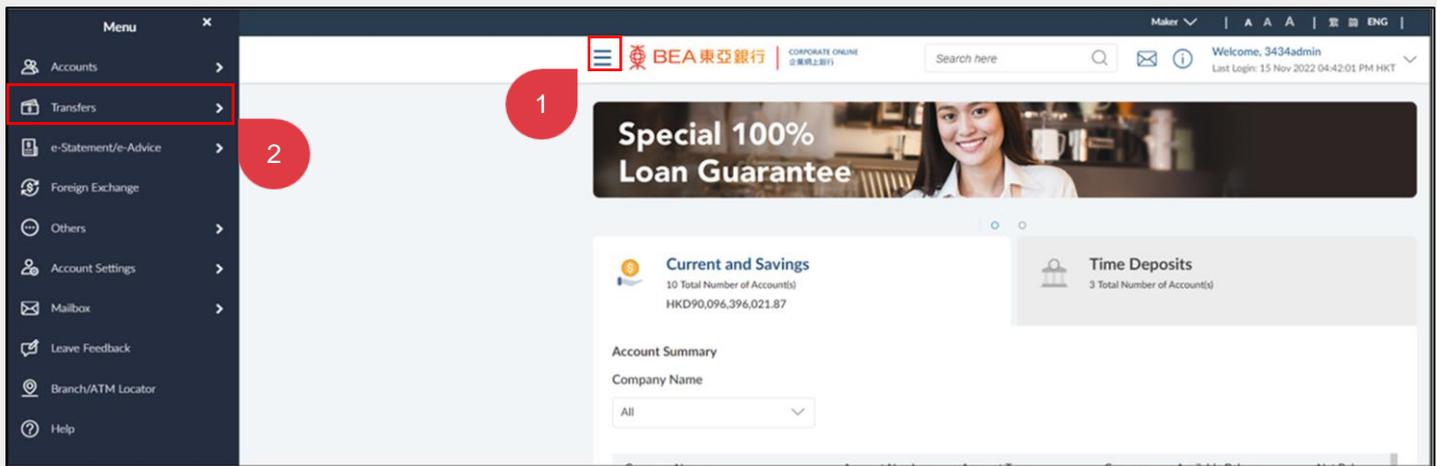
3. Payment Tracking Services (Outward Payments)



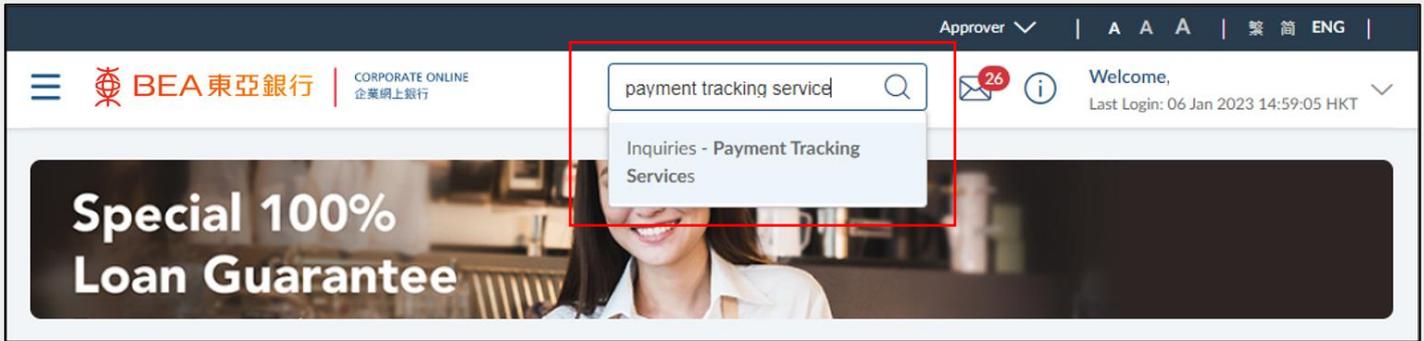
Users can view the status and progress of an outward payment including Local CHATS and overseas TT.

How to get there

a. Menu > Transfer > Inquiries > Payment Tracking Services; or



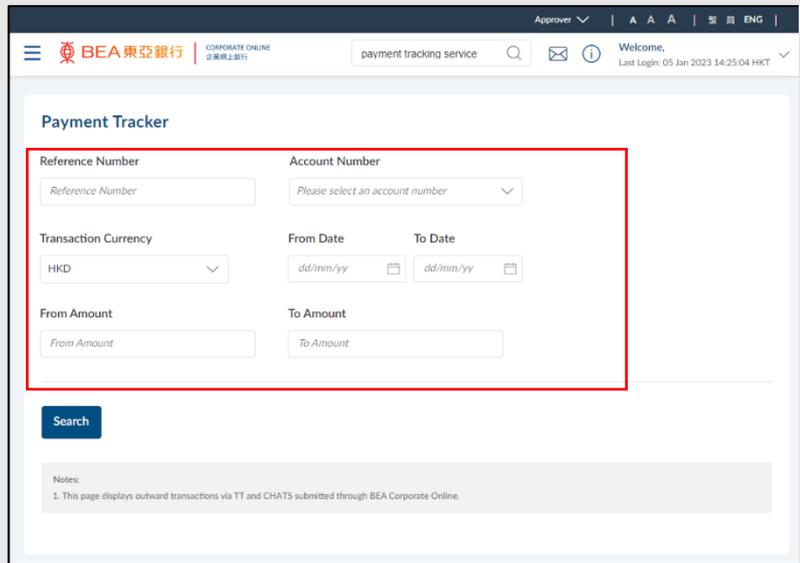
b. Quick Search > Type 'Payment Tracking Services'



Step 01 Select the Account Number

1. Select the Account Number.
2. Enter / Select the search criteria. * (optional)
3. Click on "Search" to display the payment summary grid.

* User may search records up to past 124 days from today



Execution Date	Reference Number	Beneficiary	Payment Type	Transaction Currency	Amount	Status at BEA
20 Aug 2037	25114D1D8A07		CHATS	HKD	402.02	Under Processing
20 Aug 2037	2511F7E08092		Outward Remittance	HKD	400.01	Under Processing
16 Jul 2037	27109DC67A9F		CHATS	HKD	789.00	Under Processing
14 Jul 2037	2610CF6E2065		Outward Remittance	HKD	10.00	Under Processing
14 Jul 2037	21106C62C2DF		Outward Remittance	HKD	3,000.00	Under Processing
14 Jul 2037	21100CC044B2		Outward Remittance	HKD	10,000.00	Under Processing

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Step 02 Payment Timeline

1. You can enter reference number (case sensitive) or select the account number
2. User may select currency or date range to search best matched result.
3. Click on the reference of the payment number, then “Payment Tracking” to display the current payment timeline.

Payment Tracker

Reference Number: Account Number:

Transaction Currency: USD From Date: dd/mm/yy To Date: dd/mm/yy

From Amount: To Amount:

[Search](#)

Execution Date	Reference Number	Beneficiary	Payment Type	Currency	Amount	Status at BEA
21 Oct 2037	1801D7019518		CHATS	USD	87,654.00	Under Process
21 Oct 2037	1801D95EF361		CHATS	USD	2,000,001.00	Under Process
15 Oct 2037	180112EDCA3F		Outward Remittance	USD	1,000.00	Under Process
15 Oct 2037	1801BC6A0BD1		Outward Remittance	USD	1,000.00	Under Process
15 Oct 2037	1801781A89D2		Outward Remittance	USD	1,000.00	Payment Sent

Payment Tracker

You are viewing details of transaction number 1801781A89D2

Status

Current Status: Payment Sent As of: 30 Oct 2037 12:00:00 AM [Payment Tracking](#)

Recipient Details

Beneficiary Account Name: Beneficiary Account Number:

Transaction Details

Reference Number: 1801781A89D2 Payment Type: Outward Remittance

Execution Date: 15 Oct 2037 Transfer Amount: USD1,000.00

Initiated Date: 18 Jan 2023 Note: 32EEWE

Exchange rate: ..

Remitter Details

Remitter Account Number: 015-521-68-01847-4 (CPLUS - SSA) Remitter Bank: The Bank of East Asia Limited

Payment Tracker

You are viewing details of transaction number 1801781A89D2

Status

Current Status: Payment Sent As of: 01 Feb 2023 12:00:00 AM [Payment Tracking](#)

Step	Bank	Status	Date
1	Remitter Bank	Completed	15 Oct 2037
2	Intermediary Bank	Completed	01 Feb 2023
3	Beneficiary Bank	In Progress	
4	Completed		

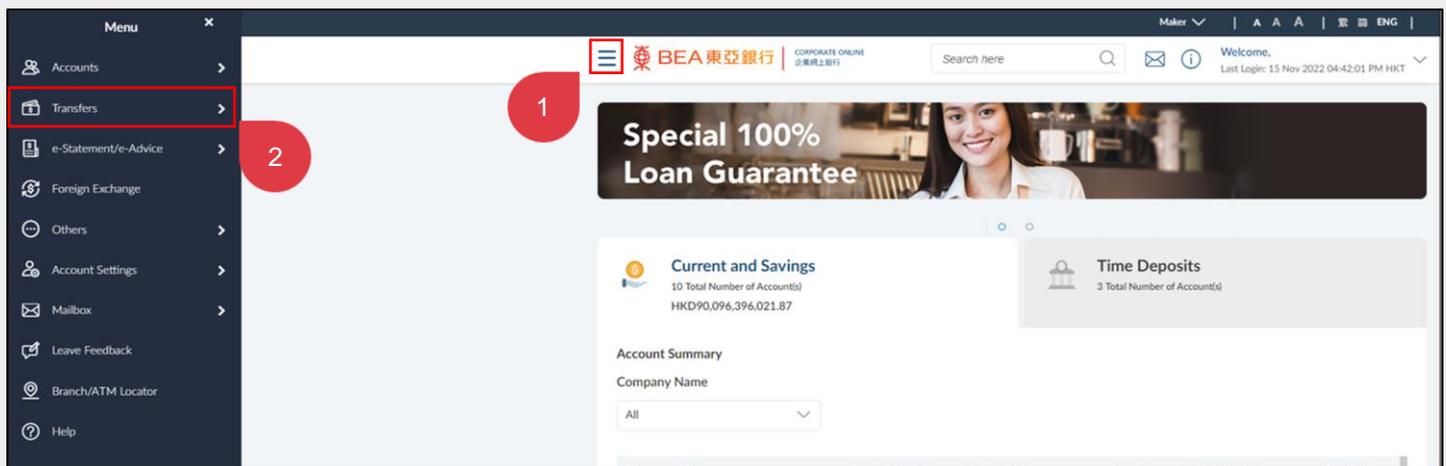
4. Inward Remittance Overview



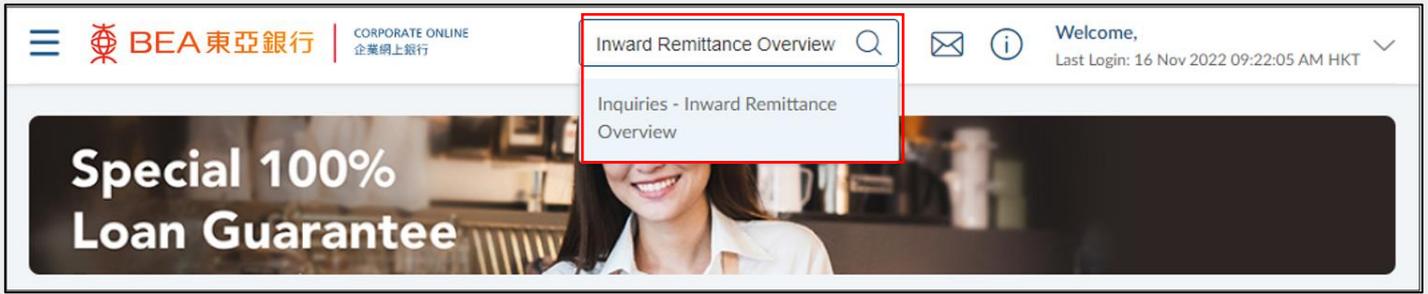
Users can view the details of their inward remittances.

How to get there

a. Menu > Transfers > Inquiries > Inward Remittance Overview; or



b. Quick Search> Type “Inward Remittance Overview”;



Step 01 Select the Account Number

1. Select the Account Number.
2. Enter / Select the search criteria. *
3. Click on “Search” to display the inward remittance details grid.
4. Select the Reference Number grid link to continue.

* The duration between the From Date and To Date must be within 60 days.

Transaction Date	Reference Number	Credit Currency	Credit Amount	Credit Account	Remitter Name	Trans
05 Aug 2037	TT70805003-00	HKD	HKD1,222.00			Remi

Page 1 of 1 (1 of 1 items) | K < 1 > X

Notes:
1. The information above is for reference only and should not be regarded as transaction confirmation or advice.
2. You can view transactions across up to 60 days from the previous 2 years.

Step
02

Download Details

1. Inward remittance details will be displayed.
2. Click on “Download Details” to save the payment details to your local drive.

Inward Remittance Overview

Receiver Details

Credit Account Number

Credit Account Name

Transaction Details

Reference Number
TT70805003-00

Credited On
05 Aug 2037

Credit Amount
HKD1,222.00

Remitter Details

Remitter Name

Bank Details
ABN AMRO BK NV AMSTERDAM

Status
Success

Back to Search

Download Details ▼

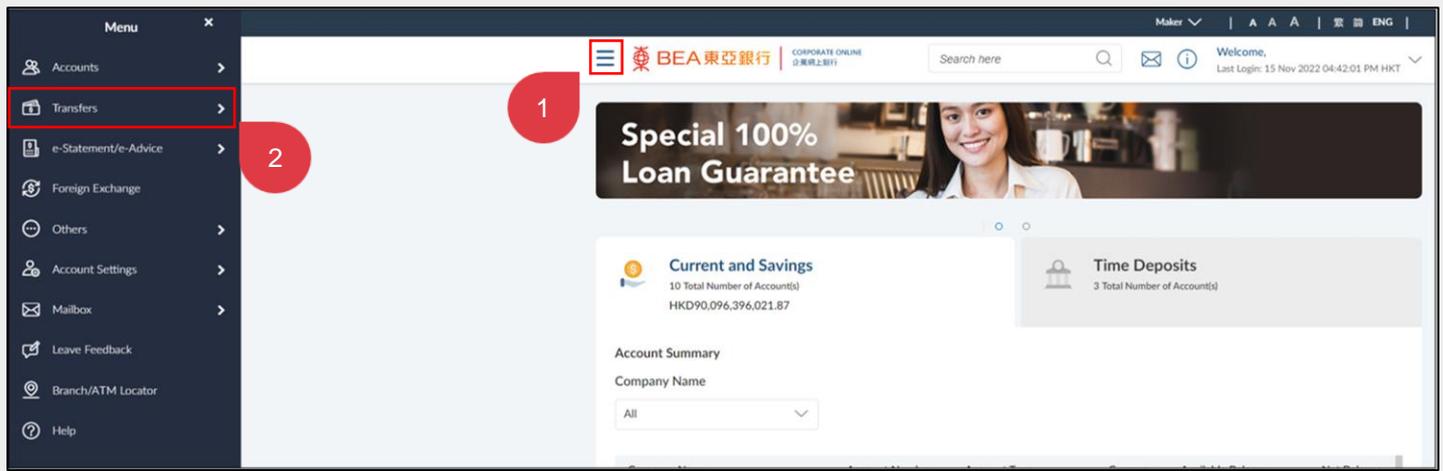
5. Scheduled Payment Instruction Inquiries



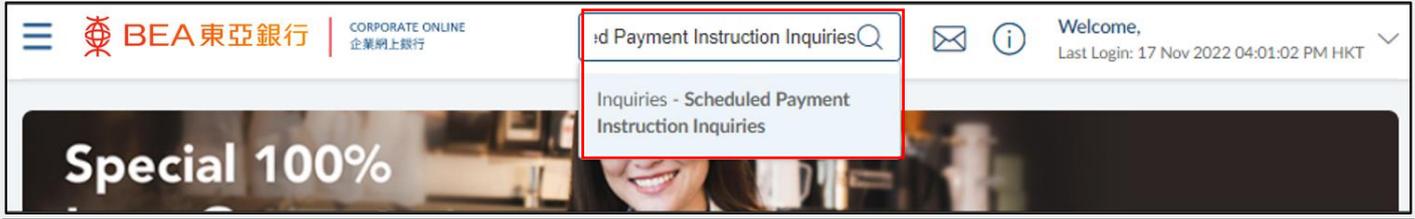
Users can inquire about their scheduled payment instructions which are already approved and waiting to be executed. Users can cancel their instructions before the execution date.

How to get there

a. Menu > Transfers > Inquiries > Scheduled Payment Instruction Inquiries; or



b. Quick Search> Type “Scheduled Payment Instruction Inquiries”



Step 01 Initiate

1. Select from the search criteria below and click on “Search”.
2. User may inquire scheduled Instructions with execution dates due within coming 90 days.

Scheduled Payment Instruction Inquiries

Account Number
ALL

Reference Number

Transfer Type
ALL

Execution Date From

Execution Date To

1.1

Execution Date	Reference Number	Transfer From Account Number	Beneficiary Name	Transaction Type	Account
11 Aug 2037	CDC944832		YV TEST 4	Internal Transfer	015168
31 Aug 2037	CDC420836			Self-Transfer	015168

Page 1 of 1 (1-2 of 2 items)

Step
01A

Delete/Cancel
Instruction

1. Click on the "Trash" icon to delete/cancel corresponding scheduled instruction

Scheduled Payment Instruction Inquiries

Account Number
ALL

Reference Number
Execution Date From

Transfer Type
ALL
Execution Date To

Search Reset Cancel

Transfer From Account Number	Beneficiary Name	Transaction Type	Account Details	Amount	Action
	YV TEST 4	Internal Transfer		HKD1,000.00	
		Self-Transfer		HKD100.00	

Page 1 of 1 (1-2 of 2 items)

Step
02

Verify

1. Review the scheduled payment instruction information.
2. Click on "Confirm" to continue.

Scheduled Payment Instruction Inquiries

Review
You initiated a request to Cancel Scheduled Payment Instruction - Own Accounts. Please review details before you confirm!

Scheduled Payment Instruction Inquiries

Transfer Type
Self Transfer

Transfer To

A/C Type
Savings Account

Transfer To Currency
HKD

Transfer To
CPLUS - SSA

Company Name

Transfer From
.US - SSA)

Currency
HKD

Amount
HKD1.00

Execution Date
31 Aug 2037

Confirm Cancel Back

Step
03

Successful Submission

1. Transaction Reference Number will display upon successful submission of the request.
2. The Approval / Reject flow is required to complete the request. For details, please refer to the Approval Workflow guide.

Scheduled Payment Instruction Inquiries

Confirmation
✔ Your Cancel Scheduled Payment Instruction - Own Accounts has been fully approved and the instruction has been received by BEA.

Transaction Reference Number
2022319034072941

Status
Completed

Transfer Type
Self Transfer

Account Number

A/C Type
Savings Account

Transfer To Currency
HKD

Transfer To

Company Name

Transfer From

Currency
HKD

Amount
HKD1.00

Execution Date
31 Aug 2037

OK

6. Add to Favourites



How to get there

a. Menu > Transfers > Favourites; or

The screenshot shows the BEA Corporate Online interface. In the first part, the 'Menu' is open, and 'Transfers' is highlighted with a red box and a red circle labeled '2'. The 'Transfers' sub-menu is also open, and 'Favourites' is highlighted with a red box and a red circle labeled '3'. A red circle labeled '1' points to the hamburger menu icon in the top left corner of the page.

b. Quick Search > Favourites

The screenshot shows the BEA Corporate Online interface with the Quick Search function active. The search bar is open, and 'Favourites' is selected from the dropdown menu. A red box highlights the search bar and the dropdown menu. The search results show 'Favourites' and 'Transfers - Favourites'.

Step

01

Add to Favourites

1. Click on Add to Favourites via the transaction confirmation screen.

Fund Transfers

Confirmation
Your Transfer Money - Own Accounts Transfers request has been sent for approval.

Transaction Reference Number
1611A02A6A9A

Status
Pending Approval

Transfer To - Company Name

Transfer To

Transfer To - Currency
HKD

Transfer From - Company Name

Transfer From

Transfer From - Currency
HKD

Transaction Currency and Amount
HKD1,000.00

Execution Date (HKT)
11 Aug 2037

What's Next?

Go to Dashboard

Add to Favorites

Step

02

View Details

1. You can find the saved Favourites by clicking on the "Favourites" under Transfer menu.
2. View the Fund Transfer template details under the Favourites sections.

Favorites

Template ID	Company name	Withdrawal Account	Currency	Execution Date (HKT)	
—	—	—	i (CPLUS - SSA) HKD2,000.00	05 Nov 2022	
—	—	—	i (CPLUS - SSA) AUD1,000.00	05 Aug 2037	
—	—	—	i (CPLUS - SSA) HKD14.00	20 Jul 2037	
—	—	—	i (CPLUS - SSA) HKD10.00	20 Jul 2037	

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