

BEA Corporate Online

FPS Addressing Service

This document is produced by The Bank of East Asia, Limited (“BEA”). It is intended to serve as a general guideline for use of our BEA Corporate Online services. While every effort has been made to ensure accuracy, BEA makes no representation or warranty, express, implied, or statutory, with respect to, and assumes no responsibility for, the accuracy, completeness, sufficiency, or usefulness of the information contained herein.

The Bank of East Asia, Limited

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1. FPS Addressing Service – Activate



Receive incoming FPS funds in your designated BEA account by activating the FPS Addressing Service. The account's System Administrator, and Authorised Person are able to set up FPS Addressing Service, and they can set up the proxy ID with:

- Mobile number
- Email address
- FPS ID (A set of number randomly assigned by FPS service provider)

How to get there

Menu > Others > FPS Addressing Service

The screenshot shows the BEA Corporate Online interface. On the left, a dark sidebar contains a menu with 'Others' selected. Under 'Others', 'FPS Addressing Service' is highlighted with a red box. The main content area shows the BEA logo and navigation options. Below the header, there are sections for 'Pending Approvals (2)', 'Quick Links', and a list of services including 'User Management', 'User Accounts and Services Access', 'e-Statement & e-Advice User Registration Overview', 'Daily Transaction Limit Maintenance', and 'Manage Beneficiaries'.

Step
01

Go to “FPS Addressing Service”

1. Click on “Activate”.

FPS Addressing Service

Company Name

Mobile No.

Mobile No.
Not Applicable

Set as Default Bank
Not Applicable

Status
Not Yet Activated

Email Address

Email Address
Not Applicable

Set as Default Bank
Not Applicable

Status
Not Yet Activated

FPS Id

FPS Id
Not Applicable

Status
Not Yet Activated

Notifications BEA will send transaction notification to your email address

Email Address
.....

NOTES

1. After you initiate an activation/edit /termination/reactivation instruction ,the result will be send to you by SMS and /or email.
2. In case the Mobile Number/Email Address is registered by another Company in BEA, please terminate the Mobile Number/Email Address by using Termination option. After the termination, revisit to this page to activate the Mobile Number/Email Address for your company.
3. Please revisit this page to enquire the terminated or activated Mobile Number/Email Address/FPS ID after the termination or activation.

[Activate](#) [Back](#)

Step
02

Choose Proxy ID

1. Select the Proxy ID(s) you would activate.

Activate FPS Addressing Service

Company Name

<input type="checkbox"/> Mobile No.	Mobile Number must be as recorded with BEA
<input type="checkbox"/> Email Address	Email address must be as recorded with BEA
<input type="checkbox"/> FPS ID	

Notifications BEA will send transaction notification to your email address

Email Address

I/We confirm that I/we have read and understood the FPS Addressing Service Terms and Conditions and agree to be bound by them.

**Step
02A**
Activate Mobile No.

1. Under “Mobile No.”, enter the mobile phone number that you registered with our bank.

2. Select “Deposit Account Number”.

3. Select “Yes” under “Set as Default Bank”.

* If your mobile phone number was registered and the FPS default bank was set at another bank, the default bank setting at the other bank will be terminated.

A One Time Password will be sent to your registered mobile phone number for verification.

Mobile No.
Mobile Number must be as recorded with BEA

Mobile No.

Please... ▾

Deposit Account Number

Please select an account number ▾

Set as Default Bank

Yes No

Step
02B

Activate Email Address

1. Under “Email Address”, enter the email address that you registered with our bank.
2. Select “Deposit Account Number”.
3. Select “Yes” under “Set as Default Bank”.

* If your email address was registered and the FPS default bank was set at another bank, the default bank setting at the other bank will be terminated.

A One Time Password will be sent to your registered email address for verification.

The screenshot shows a form titled "Email Address" with a sub-header "Email address must be as recorded with BEA". The form contains the following fields and options:

- Email Address:** A text input field.
- Deposit Account Number:** A dropdown menu with the placeholder text "Please select an account number".
- Set as Default Bank:** Radio buttons for "Yes" (selected) and "No".

**Step
02C**
Activate FPS ID

1. Select “Deposit Account Number”.

Remarks:

FPS ID is a string of numbers generated by the FPS system to link up with your bank account, it will be shown after the set up request is completed.

FPS ID

FPS ID
Apply an FPS ID from Hong Kong Interbank Clearing Limited

Deposit Account Number

**Step
03**
Submit Transaction

1. Read the Terms and Conditions carefully and tick the checkbox to confirm.
2. Click on “Submit”.

Notifications BEA will send transaction notification to your email address

Email Address

I/We confirm that I/we have read and understood the FPS Addressing Service Terms and Conditions and agree to be bound by them.

Step
04 Review Transaction

1. Review your request and Click on “Confirm”.

Activate FPS Addressing Service

Review
You initiated a request for FPS Addressing Service Activation. Please review details before you confirm.

Company Name

FPS ID
Apply an FPS ID from Hong Kong Interbank Clearing Limited

Deposit Account Number
(CPLUS - SSA)

Notifications BEA will send transaction notification to your email address

Email Address

I/We confirm that I/we have read and understood the FPS Addressing Service Terms and Conditions and agree to be bound by them.

Confirm
Cancel
Back

Step
05 Confirm Transaction

1. Transaction Reference Number will be displayed upon successful submission of the request.
2. The Approve / Reject flow is required to complete the request. For details of the flow, please refer to the Approval Workflow guide.

Activate FPS Addressing Service

Confirmation
Your Activate FPS Addressing Service request has been sent for approval.

Transaction Reference Number
06114474C34A

Status
Pending Approval

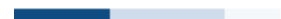
OK

2. FPS Addressing Service – Edit



Update your designated FPS receiving account or stop using BEA as your FPS default bank.

How to get there



Menu > Others > FPS Addressing Service

The screenshot shows the BEA Corporate Online interface. On the left sidebar, under the 'Others' category, the 'FPS Addressing Service' option is highlighted with a red box. The main content area displays the 'Pending Approvals (2)' section with a table that currently has no data. Below this is a 'Quick Links' section with five icons: User Management, User Accounts and Services Access, e-Statement & e-Advice User Registration Overview, Daily Transaction Limit Maintenance, and Manage Beneficiaries.

Step
01

Go to “FPS Addressing Service”

1. Click on “Edit”

FPS Addressing Service

Company Name

Mobile No.

Mobile No.
+852 64****07

Deposit Account Number
(CPLUS - SSA)

Set as Default Bank
Yes

Status
Activated

Email Address

Email Address
Not Applicable

Set as Default Bank
Not Applicable

Status
Not Yet Activated

FPS Id

FPS Id

Deposit Account Number
(CPLUS - SSA)

Status
Activated

Notifications BEA will send transaction notification to your email address

Email Address

NOTES

1. After you initiate an activation/edit /termination/reactivation instruction ,the result will be send to you by SMS and /or email.
2. In case the Mobile Number/Email Address is registered by another Company in BEA, please terminate the Mobile Number/Email Address by using termination option. After the termination, revisit to this page to activate the Mobile Number/Email Address for your company.
3. Please revisit this page to require the terminated or activated Mobile Number/Email Address/FPS ID after the termination or activation.

[Activate](#) [Edit](#) [Terminate](#) [Back](#)

Step
02

Choose Proxy ID

1. Select the Proxy ID(s) you would edit.

Edit FPS Addressing Service

Company Name

Mobile No.

FPS ID

Notifications BEA will send transaction notification to your email address

Email Address

Please note the following on default settings:

1. If you have activated the FPS Addressing Service through more than one other bank/stored-value facility, you must select one bank/stored-value facility as your default deposit account for receiving money.
2. Your setting update result will be sent to you via SMS and/or email.
3. If you would like to set another bank/stored-value facility as your default deposit account, please update the setting through the corresponding bank/stored-value facility.

Step 03 Update Proxy ID

1. Select “Deposit Account Number”.
2. Select “No” under “Set as Default Bank” if you are not going to use BEA as FPS default bank.

(Not applicable for FPS ID)

Mobile No.

Mobile No.
+852-64****07

Company Name

Deposit Account Number
(CPLUS - SSA) ▼

View Account Balance

Set as Default Bank
 Yes No

Email Address

Email Address
hui***@hkbea.com

Company Name

Deposit Account Number
(CPLUS - SSA) ▼

View Account Balance

Set as Default Bank
 Yes No

FPS ID

FPS ID

Company Name

Deposit Account Number
(CPLUS - SSA) ▼

View Account Balance

Step
04

Submit Transaction

1. Click on “Submit”.

Notifications BEA will send transaction notification to your email address

Email Address

Please note the following on default settings:

1. If you have activated the FPS Addressing Service through more than one other bank/stored-value facility, you must select one bank/stored-value facility as your default deposit account for receiving money.
2. Your setting update result will be sent to you via SMS and/or email.
3. If you would like to set another bank/stored-value facility as your default deposit account, please update the setting through the corresponding bank/stored-value facility.

Step
05

Review Transaction

1. Review your request and click on “Confirm”.

Edit FPS Addressing Service

● **Review**
 You initiated a request for FPS Addressing Service Edit. Please review details before you confirm!

Company Name

Email Address

Email Address
 hai***@hkbsa.com

Deposit Account Number
(PLUS - SSA)

Set as Default Bank
 No

FPS ID

FPS ID

Deposit Account Number
(PLUS - HKD CUR A/C)

Notifications BEA will send transaction notification to your email address

Email Address

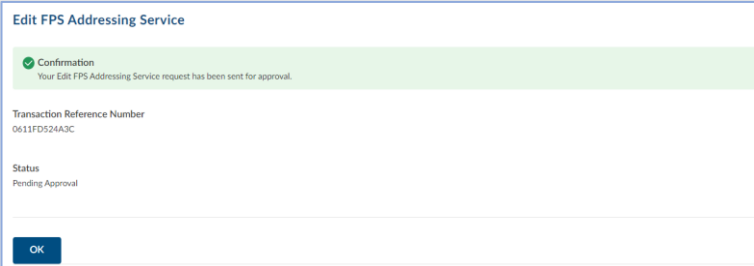
Please note the following on default settings:

1. If you have activated the FPS Addressing Service through more than one other bank/stored-value facility, you must select one bank/stored-value facility as your default deposit account for receiving money.
2. Your setting update result will be sent to you via SMS and/or email.
3. If you would like to set another bank/stored-value facility as your default deposit account, please update the setting through the corresponding bank/stored-value facility.

Step
06

Confirm Transaction

1. Transaction Reference Number will be displayed upon successful submission of the request.
2. The Approve / Reject flow is required to complete the request. For details of the flow, please refer to the Approval Workflow guide.



Edit FPS Addressing Service

Confirmation
Your Edit FPS Addressing Service request has been sent for approval.

Transaction Reference Number
0611FD524A3C

Status
Pending Approval

OK

3. FPS Addressing Service – Terminate



Terminate the FPS Proxy IDs that you registered with BEA.

How to get there



Menu > Others > FPS Addressing Service

The screenshot shows the BEA Corporate Online interface. On the left, a dark sidebar menu is open, showing 'Others' at the top, followed by 'Open API' and 'FPS Addressing Service' (highlighted with a red box). The main content area displays the BEA logo and 'CORPORATE ONLINE' header. Below the header, there are sections for 'Pending Approvals (2)' with sub-sections for 'Customer Maintenances 0', 'Administrative Maintenance 2', and 'Manage Beneficiaries 0'. A table with columns 'Date', 'Transaction Name', 'Company Name', 'Initiated By', 'Reference No', and 'Status' is shown, but it contains 'No data to display.' Below this is a 'Quick Links' section with five icons: 'User Management', 'User Accounts and Services Access', 'e-Statement & e-Advice User Registration Overview', 'Daily Transaction Limit Maintenance', and 'Manage Beneficiaries'. The top right of the interface shows 'Authorized Person', search bar, and 'Welcome' message with the last login time.

Step 01 Go to “FPS Addressing Service”

1. Click on “Terminate”.

FPS Addressing Service

Company Name

Mobile No.

Mobile No.
+852-64****07

Deposit Account Number
(CPLUS - SSA)

Set as Default Bank
Yes

Status
Activated

Email Address

Email Address
Not Applicable

Set as Default Bank
Not Applicable

Status
Not Yet Activated

FPS Id

FPS Id

Deposit Account Number
(CPLUS - SSA)

Status
Activated

Notifications BEA will send transaction notification to your email address

Email Address

NOTES

1. After you initiate an activation/edl /termination/reactivation instruction, the result will be send to you by SMS and /or email.
2. In case the Mobile Number/Email Address is registered by another Company in BEA, please terminate the Mobile Number/Email Address by using 'termination' option. After the termination, revisit to this page to activate the Mobile Number/Email Address for your company.
3. Please revisit this page to inquire the terminated or activated Mobile Number/Email Address/FPS ID after the termination or activation.

Activate Edit Terminate Back

Step

02

Choose Proxy ID

1. Select the Proxy ID(s) you would terminate.
2. Click on "Submit".

Remarks:

You can re-activate and reuse the same FPS ID within 2 months. After 2 months, you will be assigned a new FPS ID upon registration. Details please refer to section 4.

For mobile number and email address, you can re-activate anytime.

Terminate FPS Addressing Service

Company Name

Mobile No.

Mobile No.
+852-64****07

Deposite Account Number
(PLUS - SSA)

Set as Default Bank
Yes

Email Address

Email Address
hui***@hkbea.com

Deposite Account Number
(PLUS - SSA)

Set as Default Bank
Yes

FPS ID

FPS ID

Deposite Account Number
(PLUS - SSA)

Notification Bea will send transaction notification to your Email address

Email Address

You can reactivate your FPS ID within two months.

Step 03 Review Transaction

1. Review your request and click on “Confirm”.

Terminate FPS Addressing Service

Review
 You initiated a request for FPS Addressing Service Terminate. Please review details before you confirm!

Company Name

Email Address

Email Address
hu****@bcea.com

Deposit Account Number
(PLUS - SSA)

Set as Default Bank
Yes

FPS ID

FPS ID

Deposit Account Number
(PLUS - SSA)

Notifications Bca will send transaction notification to your Email address

Email Address

You can reactivate your FPS ID within two months.

Confirm
Cancel
Back

Step 04 Confirm Transaction

1. Transaction Reference Number will be displayed upon successful submission of the request.
2. The Approve / Reject flow is required to complete the request. For details of the flow, please refer to the Approval Workflow guide.

Terminate FPS Addressing Service

Confirmation
 Your Terminate FPS Addressing Service request has been sent for approval.

Transaction Reference Number
051161363007

Status
Pending Approval

OK

4. FPS Addressing Service – Re-Activate



After termination, you can only re-activate the FPS ID previously registered with BEA. This must be completed within two months.

How to get there

Menu > Others > FPS Addressing Service

The screenshot shows the BEA Corporate Online interface. On the left, a dark sidebar menu is open, showing 'Others' with a sub-menu item 'FPS Addressing Service' highlighted with a red box. The main content area displays the BEA logo and 'CORPORATE ONLINE 企業網上銀行'. Below the header, there are navigation options: 'Open API' and 'FPS Addressing Service'. The main content area shows 'Pending Approvals (2)' with sub-sections for 'Customer Maintenances 0', 'Administrative Maintenance 2', and 'Manage Beneficiaries 0'. A table with columns 'Date', 'Transaction Name', 'Company Name', 'Initiated By', 'Reference No', and 'Status' is present, but it contains no data. Below the table, there are 'Quick Links' for 'User Management', 'User Accounts and Services Access', 'e-Statement & e-Advice User Registration Overview', 'Daily Transaction Limit Maintenance', and 'Manage Beneficiaries'. The page footer shows 'Page 1 (0 of 0 items)' and navigation controls.

Step
01

Go to “FPS Addressing Service”

1. Click on “Re-Activate”.

FPS Addressing Service

Company Name

Mobile No.

Mobile No.
+852-64****07

Deposit Account Number
(CPLUS - SSA)

Set as Default Bank
Yes

Status
Activated

Email Address

Email Address
Not Applicable

Set as Default Bank
Not Applicable

Status
Not Yet Activated

FPS Id

FPS Id

Deposit Account Number
(CPLUS - SSA)

Status
Terminated

Notifications BEA will send transaction notification to your email address

Email Address

NOTES

1. After you initiate an activation/edit /termination/reactivation instruction, the result will be send to you by SMS and /or email.
2. An FPS ID can only be reactivated within 2 months after being terminated
3. In case the Mobile Number/Email Address is registered by another Company in BEA, please terminate the Mobile Number/Email Address by using Termination option. After the termination, revisit to this page to activate the Mobile Number/Email Address for your company.
4. Please revisit this page to engage the terminated or activated Mobile Number/Email Address/FPS ID after the termination or activation.

Activate Edit Terminate Re-Activate Back

**Step
02**
Choose Proxy ID

1. Select "FPS ID".
2. Select "Deposit Account Number".
3. Click on "Submit".

Reactivate FPS Addressing Service

Company Name

FPS ID

FPS ID
Company Name

Deposit Account Number
(CPLUS - SSA) ▼

[View Account Balance](#)

Notifications BEA will send transaction notification to your email address

Email Address

Please note the following on default settings:

1. If you have activated the FPS Addressing Service through more than one other bank/stored-value facility, you must select one bank/stored-value facility as your default deposit account for receiving money.
2. Your setting update result will be sent to you via SMS and/or email.
3. If you would like to set another bank/stored-value facility as your default deposit account, please update the setting through the corresponding bank/stored-value facility.

**Step
03**
Review Transaction

1. Review your request and click on "Confirm".

Reactivate FPS Addressing Service

i **Review**
You initiated a request for FPS Addressing Service Reactivate. Please review details before you confirm.

Company Name

FPS ID

FPS ID

Deposit Account Number
(CPLUS - SSA)

Notifications BEA will send transaction notification to your email address

Email Address

Please note the following on default settings:

1. If you have activated the FPS Addressing Service through more than one other bank/stored-value facility, you must select one bank/stored-value facility as your default deposit account for receiving money.
2. Your setting update result will be sent to you via SMS and/or email.
3. If you would like to set another bank/stored-value facility as your default deposit account, please update the setting through the corresponding bank/stored-value facility.


Step

04

Confirm Transaction

1. Transaction Reference Number will be displayed upon successful submission of the request.
2. The Approve / Reject flow is required to complete the request. For details of the flow, please refer to the Approval Workflow guide.

Reactivate FPS Addressing Service

 Confirmation
Your Reactivate FPS Addressing Service request has been sent for approval.

Transaction Reference Number
06115C1D06F8

Status
Pending Approval