

**BEA Corporate Online**  
東亞企業網上銀行

To : The Bank of East Asia, Limited ("The Bank")  
致：東亞銀行有限公司（「貴行」）  
\_\_\_\_\_ Branch  
分行

Date: \_\_\_\_\_  
日期：\_\_\_\_\_

**Request for New Personal Identification Number (PIN) / Reprint of BEA Corporate Online New PIN(s) Acknowledgement Letter**  
**新密碼申請書／重印東亞企業網上銀行服務新密碼確認信**

BEA Corporate Online Account No. : \_\_\_\_\_  
東亞企業網上銀行賬戶號碼 : \_\_\_\_\_  
Account Name : \_\_\_\_\_  
賬戶名稱 : \_\_\_\_\_  
Business Registration Certificate No. : \_\_\_\_\_  
商業登記證號碼 : \_\_\_\_\_  
Certificate of Incorporation No. (If applicable) : \_\_\_\_\_  
公司註冊證書號碼（如適用） : \_\_\_\_\_

**Part A**  
甲部分

<input type="checkbox"/> Please reset and issue a new PIN for the PIN type selected below. 請為以下揀選的密碼類別重設並補發新密碼。	
PIN Type 密碼類別	Username 用戶名稱 / PIN I.D. 密碼編號
<input type="checkbox"/> Login PIN 登入密碼 <input type="checkbox"/> Signer PIN 簽核者密碼	
<input type="checkbox"/> Login PIN 登入密碼 <input type="checkbox"/> Signer PIN 簽核者密碼	
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<input type="checkbox"/> Login PIN 登入密碼 <input type="checkbox"/> Signer PIN 簽核者密碼	
<input type="checkbox"/> Login PIN 登入密碼 <input type="checkbox"/> Signer PIN 簽核者密碼	
<input type="checkbox"/> Phone PIN 電話密碼	

## Part A (continued)

甲部分 (續)

I/We would like to collect the following PIN(s) by: 本公司擬透過下列方式領取以下密碼：	<input type="checkbox"/> In-Branch: _____ Branch 親身領取: _____ 分行	<input type="checkbox"/> By Post <sup>1</sup> 平郵寄出 <sup>1</sup>
Note: 1. In order to receive an one-time password, customer has to register an email address with the Bank and its Authorised Person has to register a mobile phone number with the Bank. 為接收一次性專用密碼，客戶需於本行登記電郵地址，而其獲授權人士需於本行登記流動電話號碼。  Under normal circumstances, the Bank will send a new PIN Mailer to the customer by post around 6 business days of receiving this PIN request form. One-time password will be sent to the registered mobile phone number for activation of PIN and email notification will be sent to the registered email address. For customer with no registered email address or Authorised Person with no registered mobile phone number with the Bank, please apply to the Bank separately. 於一般情況下，本行將於收到申請書後約6個工作天內寄出新密碼函。一次性專用密碼將發送到於本行登記的流動電話號碼以啟動新密碼，而有關通知將發送到於本行登記的電郵地址。如客戶於本行沒有登記電郵地址或獲授權人士沒有登記流動電話號碼，請另行向本行申請。		
I/We confirm that nothing contained herein shall affect the validity of any act or thing done by virtue of the original PIN before you process this request. 惟在 貴行處理該更換密碼要求之前，根據原先密碼所作之一切行為，其效力概不受影響。		

## Part B (Only applicable to customers who have received PIN Mailer(s) before)

乙部分(只適用曾領取密碼函的客戶)

<input type="checkbox"/> I/We have already received my/our new PIN Mailer(s). Please reprint the latest version of BEA Corporate Online New PIN(s) Acknowledgement Letter to me/us. 本公司早前已收妥新密碼函，請重印最新版本的東亞企業網上銀行服務新密碼確認信予本公司。
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S.V.

\_\_\_\_\_  
 Authorised Signature(s) 授權簽署  
 ( Please use the signature(s) on record at the Bank 請用留存本行記錄之印鑑簽署)

For Bank Use Only						
Branch					GAOD – PIN Reset Request Handling	
<input type="checkbox"/> PIN Reset Request  <input type="checkbox"/> Reprint of PIN Acknowledgement Letter	<input type="checkbox"/> Valid correspondence address <input type="checkbox"/> Valid office email address <input type="checkbox"/> Valid Authorised Person's account mobile phone number	Receiving Branch	Handled by	Approved by	Handled by	Approved by