

Hong Kong Exchanges and Clearing Limited and The Stock Exchange of Hong Kong Limited take no responsibility for the contents of this announcement, make no representation as to its accuracy or completeness and expressly disclaim any liability whatsoever for any loss howsoever arising from or in reliance upon the whole or any part of the contents of this announcement.



BEA 東亞銀行

The Bank of East Asia, Limited

東亞銀行有限公司

(Incorporated in Hong Kong with limited liability in 1918)

(Stock Code: 23)

**Precautionary Measures for the Annual General Meeting
to be held on 24th April, 2020**

Reference is made to the Notice of One Hundred and First Annual General Meeting (“**2020 AGM**”) of The Bank of East Asia, Limited (the “**Bank**”) and the circular to Shareholders of the Bank (the “**Circular**”), both dated 23rd March, 2020, in relation to the 2020 AGM to be held in the Grand Ballroom, Four Seasons Hotel (the “**Hotel**”), 8 Finance Street, Hong Kong on Friday, 24th April 2020 at 11:30 a.m.. Unless otherwise stated, capitalised terms used herein shall have the same meanings as defined in the Circular.

Having considered the statutory obligation of the Bank to hold the 2020 AGM on or before 30th June, 2020, the uncertainty of the situation in the coming months and the practical difficulty in adjourning the AGM within a short period of time, the Bank has decided to hold the 2020 AGM as scheduled.

Taking into account the guidelines mentioned in the “Joint Statement in relation to General Meetings in light of the Prevention and Control of Disease (Prohibition on Group Gathering) Regulation” published by the Securities and Futures Commission and The Stock Exchange of Hong Kong Limited on 1st April, 2020, the Bank will implement the following precautionary measures at the 2020 AGM to ensure the safety of the Shareholders and participants attending the 2020 AGM in addition to the hygiene measures that may be implemented by the Hotel:-

- (i) The number of seats in the Grand Ballroom on Level 2 of the Hotel will be reduced to allow social distancing. In view of this, there is a possibility that some Shareholders will be directed to be seated at another venue situated at Harbour View Ballrooms on Level 4 of the Hotel. The two venues will be linked by telecommunication facilities to enable Directors and Shareholders who are not in the same venue to see, listen and interact with each other.

The Bank may limit the number of attendees at the 2020 AGM as may be necessary to avoid over-crowding.

- (ii) At the entrance to the venue, a compulsory body temperature check will be conducted on every person (including but not limited to, Shareholder or proxy or corporate representative) attending the 2020 AGM. Any person with a body temperature of over 37.3 degrees Celsius or who has any flu-like symptoms or is otherwise unwell will not be admitted to the venue.

- (iii) Every attendee (including but not limited to, Shareholder or proxy or corporate representative) is required to wear a face mask at any time within the venues.
- (iv) Any person who has travelled outside Hong Kong within 14 days immediately before the 2020 AGM (“**recent travel history**”), is subject to quarantine or self-quarantine in relation to COVID-19, or has close contact with any person under quarantine or with recent travel history shall not attend the 2020 AGM.
- (v) Should any attendee decline any of the abovementioned measures, the Bank reserves the right to refuse to admit such person to the 2020 AGM.
- (vi) Voting boxes will be arranged outside and inside the venues. Shareholders are encouraged to place their completed voting papers into the voting boxes.
- (vii) **No gift, food or beverages will be provided at the 2020 AGM.**

Shareholders are strongly encouraged to appoint the chairman of the 2020 AGM as his / her proxy to vote on the resolutions, instead of attending the 2020 AGM in person.

The Proxy Form can be downloaded from the website of the Bank at www.hkbea.com or the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk. In order to be valid, the Proxy Form must be deposited at the Bank’s Share Registrar, Tricor Standard Limited, at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong as soon as possible and in any event not less than 48 hours before the time appointed for holding the 2020 AGM (i.e. not later than 11:30 a.m. on Wednesday, 22nd April, 2020), or adjourned meeting (as the case may be).

For those non-registered holders whose shares are held in the Central Clearing and Settlement System, they are strongly encouraged to vote through HKSCC Nominees Limited by giving instructions to their brokers or custodians.

Subject to the development of the COVID-19, the Bank may implement further precautionary measures, and may issue further announcement(s) on such measures as and when appropriate.

For and on behalf of
The Bank of East Asia, Limited
Alson LAW Chun-tak
Company Secretary

Hong Kong, 8th April, 2020

As at the date of this announcement, the Board of Directors of the Bank comprises Dr. the Hon. Sir David LI Kwok-po[#] (Executive Chairman), Professor Arthur LI Kwok-cheung (Deputy Chairman), Dr. Allan WONG Chi-yun** (Deputy Chairman), Mr. Aubrey LI Kwok-sing*, Mr. Winston LO Yau-lai*, Mr. Stephen Charles LI Kwok-sze*, Dr. Isidro FAINÉ CASAS*, Mr. Adrian David LI Man-kiu[#] (Co-Chief Executive), Mr. Brian David LI Man-bun[#] (Co-Chief Executive), Dr. Daryl NG Win-kong*, Mr. Masayuki OKU*, Dr. the Hon. Rita FAN HSU Lai-tai**, Mr. Meocre LI Kwok-wing**, Dr. the Hon. Henry TANG Ying-yen**, Dr. Delman LEE** and Mr. William Junior Guilherme DOO**.*

[#] *Executive Director*

^{*} *Non-executive Director*

^{**} *Independent Non-executive Director*