

Document Checklist for “Enterprise Easy Fund”
The Bank of East Asia, Limited
[June 2023]

Document Checklist	
1	Signed BEA “Enterprise Easy Fund” Application Form
Please provide the copies of the following documents with the Application Form upon application	
2	Valid Business Registration Certificate
3	ID of all directors/shareholders/guarantors
4	Address proof of all guarantors
5	Latest 6 months’ major operating bank statements of the borrower
6	Facility letter(s) and loan repayment record(s) (If borrower has applied any credit facility in BEA or other banks)
7	Latest audited statement or management account
8	Networth proof of guarantor(s) (Optional) (e.g. Bank statements of recent month/ Latest repayment schedules of existing mortgage)
9	Latest tax demand note of the Borrower (Optional)
10	Litigation settlement proof (if applicable)

Reminder: "To borrow or not to borrow? Borrow only if you can repay!"

Bank of East Asia reserves the final decision on application approval. Please refer to the terms and conditions of the BEA “Enterprise Easy Fund” Application Form.

Submission of Application

You can submit the completed application form and necessary supporting documents by the following means:

Submit in person / By post to
Enterprise Banking Department - EPBD OIC Address: 38/F, BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon, Hong Kong