



# **Corporate Cyberbanking Demo Guide**

## **First-time Login – Logging in as a Signer**

This document is produced by The Bank of East Asia, Limited (“BEA”). It is intended to serve as a general guideline for use of our Corporate Cyberbanking services. While every effort has been made to ensure accuracy, BEA makes no representation or warranty, express, implied, or statutory, with respect to, and assumes no responsibility for, the accuracy, completeness, sufficiency, or usefulness of the information contained herein.

The Bank of East Asia, Limited

(05/2020)

## First-time Login – Logging in as a Signer

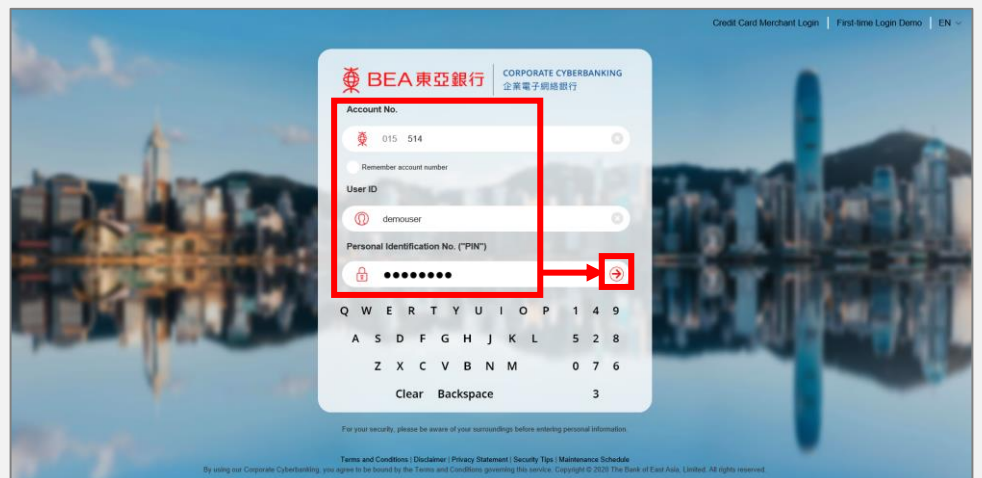
### Step 1

- a. Visit [www.hkbea.com](http://www.hkbea.com) and select “Hong Kong – Corporate Cyberbanking” in the login menu.



### Step 2

- a. Enter your Account No.
- b. Enter your User ID assigned by your System Administrator (SYSADM)
- c. Enter your PIN assigned by your SYSADM using the onscreen keyboard.
- d. Select “Log in” to continue.



### Step 3

- Enter your current PIN using the onscreen keyboard.
- Enter your new PIN.
- Select "Proceed" to continue.

#### Change Login PIN

This is your first time to access Corporate Cyberbanking with this new PIN.  
For security reason, please change your login PIN.

Change Login PIN      Current PIN     

   New PIN     

   New PIN again     



#### Notes:

- Please enter at least 8 to maximum 16 alphanumeric characters for PIN(s).
- PIN(s) should be a combination of numbers (0 - 9) and characters (A - Z) and should not contain space or special character(s).
- PIN(s) should contain at least 2 numbers.

### Step 4

- Your PIN is successfully modified and select "OK" to continue.



Setting Modified Successfully

11 FEB 2020 09:18:21 HKT

Please use your new PIN from now on.

## Step 5

- Enter your current Signer PIN from the BEA PIN mailer using the onscreen keyboard.
- Select "Proceed" to continue.

**Confirm Personal Information**

Your personal contact information has been changed by your account system administrator.

Confirm personal information changes now

Please enter your **signer PIN** to confirm personal information changes, modified information are shown in **blue**.

User Type: Signer  
Mobile Phone Number: (852) [redacted]  
Email address: [redacted]  
BEA Identity Message: BEA  
Authentication Method: One-time Password

Signer PIN: [redacted]

Confirm personal information changes in next login

## Step 6

- Select "Proceed" to change your Signer PIN.
- Enter your current Signer PIN from the BEA PIN mailer using the onscreen keyboard.
- Enter your new Signer PIN.
- Select "Proceed" to continue.

**Attention**

This is your first time to use this signer PIN on Corporate Cyberbanking. Please change your signer PIN immediately to safeguard your property. (IB100230)

Settings > Change Signer PIN

Current PIN: [redacted]  
New PIN: [redacted]  
New PIN again: [redacted]

## Step 7

- Your Signer PIN is successfully modified and select "OK" to continue.

Settings > Change Signer PIN

**Setting Modified Successfully** 11 FEB 2020 09:20:25 HKT

Please use your new PIN from now on.

## Step 8

- Enter your Signer PIN using the onscreen keyboard.
- Click "Proceed" to continue.

**Confirm Personal Information**

Your personal contact information has been changed by your account system administrator.

Confirm personal information changes now

Please enter your **signer PIN** to confirm personal information changes, modified information are shown in **blue**.

User Type	Signer
Mobile Phone Number	( 852 ) [REDACTED]
Email address	[REDACTED]
BEA Identity Message	BEA
Authentication Method	One-time Password
Signer PIN	*****

Q	W	E	R	T	Y	U	I	O	P	4	7	6
A	S	D	F	G	H	J	K	L	8	9	5	
Z	X	C	V	B	N	M			1	3	2	
Backspace		Clear								0		

Confirm personal information changes in next login

## Step 9

- Your personal information is confirmed and select "OK" to login.
- You have successfully logged into Corporate Cyberbanking.

**Confirm Personal Information**

**Transaction Completed**

11 FEB 2020 09:20:25 HKT

Your new personal information are confirmed and will be effective immediately.

If you have changed your mobile phone related information, a SMS will be sent to you shortly to test whether you are able to successfully receive such messages properly.

Availability of receiving SMS is subjected to the service availability and support of the operator (including local and overseas operator).

**BEA 東亞銀行**

Corporate Cyberbanking

Hello! You are login as DEMOS Signer Last Login: 11 FEB 2020 11:11:21 HKT (Successful)

Home

Cash Management

Trade Services

MPF

Payroll & Autopay

Banking Services

Approval Centre

Sign Unsign Send

No record found.

[View Approval Lists](#)

**Company:** [REDACTED]

Balance Summary    Deposit Summary    Summary By Currency    As at 11 FEB 2020 12:27:14 HKT

Account Type	Account No	CCY	Current Balance	Available Balance
CPLUS - HKD CUR A/C	0 [REDACTED] 0	HKD	[REDACTED]	[REDACTED]
CPLUS - SSA	0 [REDACTED] 0	HKD	[REDACTED]	[REDACTED]
CPLUS - TD A/C	0 [REDACTED] 0	(Please click the Account for details)		

Notes:

1. The information above is for reference only and should not be regarded as balance confirmation or advice.

-End-