

Focus

4 Top Tips on the Onboarding of eMPF Platform

(*Only applicable to BEA (MPF) Value Scheme)

1. Register for the eMPF Platform now

The onboarding date for BEA (MPF) Value Scheme is on **29th October 2024**. Registration can be done using your smartphone, tablet or computer, let's embark on the new digital MPF journey! Please scan the QR codes below to register your account.

Scan to Register

Web Portal



Mobile App



User Guide

Employer eMPF Registration and Activation Tutorial

www.empf.org.hk/er/tutorial/reg/en

Before registration, please have the following information and documents ready:

1

eMPF Activation Code
(See above)



2

Business Registration Certificate / Certificate of Incorporation



3

"Company Authorized Person" Appointment Form
(Scan QR code to download and complete the form)



After logging into the eMPF Web Portal or Mobile App, employers can input your personal and the above information to complete the registration process.

Scheme Member eMPF Registration Tutorial

<http://www.empf.org.hk/tutorial/reg/en>

Note

If you have accounts under any MPF Schemes, your other MPF accounts' information will also become available on the eMPF Platform after the relevant schemes have onboard the Platform.



Focus



2. Changes on Instruction Submission

BEAT **no longer** receives administrative instructions for BEA (MPF) Value Scheme. Please submit your **MPF administration instructions** on the [eMPF Web Portal](#) or [eMPF Mobile App](#), or submit designated [MPF administration forms](#) to the eMPF Platform to manage your MPF. Please be reminded that the existing BEA MPF administrative forms will be expired on **28th December 2024**. To avoid declined applications, please use the [administrative forms](#) issued by the eMPF Platform as soon as possible.

3. Arrangements on New Payment Contribution Channels

The eMPF Platform **does not accept any cash payments for contributions**. Please make payments to the eMPF Platform by means of their accepted payment methods. If you make payment by cheque, please submit it to the drop-in box in any of the eMPF Service Centres; or submit it directly to the eMPF Platform by post (P.O. Box 98929 Tsim Sha Tsui Post Office). The payee of MPF contributions remains unchanged, i.e. "BEA (MPF) Value Scheme". Please be aware that the payment receipt date will depend on **the receipt date by eMPF Platform**. The contribution of October should be sent to the eMPF Platform by **11th November 2024** for processing.

4. Refund Cheque Handling

Contribution payments will be refunded if customers submit incomplete information to the eMPF Platform for payment processing. Customers are required to provide supplementary information and resubmit the payment to the eMPF platform for processing. The payment receipt date is based on the latest payment date. If the payment is not paid before the payment due date, surcharges will be incurred. Customers must ensure that the information submitted is true and accurate when making contributions to avoid payment delays and surcharges.

5. Enquiry Hotline

For enquiries about the operation of eMPF Platform, you can reach out to the eMPF Hotline on 183 2622 or send an email to enquiry@support.empf.org.hk. You can also visit their website (www.empf.org.hk) for more information.

BEAT remains the trustee of the BEA (MPF) Value Scheme, and will continue to serve your needs. Should you have any other enquiries, please contact BEA (MPF) Hotline on +852 2211 1777 (Operated by Bank of East Asia (Trustees) Limited).

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Sign Up for the "Health · MPF" All - inclusive Retirement Online Seminar now!

BEA MPF 東亞強積金

"Health · MPF" All-inclusive Retirement Online Seminar

「健康 · 強積金」退休全方位網上講座

**Planning Well for A Prosperous Life
良好規劃助你樂享豐盛人生**



We cordially invite you to the "Health · MPF" All-inclusive Retirement Online Seminar on 14th November 2024. Details are listed as follows:

Speakers¹	Ms. Tang Sze Man, Leona Vice President BEA Union Investment Management Limited
	Topic : Global Market Review & Outlook
	Dr. Chan Chun Ming Specialist in Orthopaedics & Traumatology
	Topic : Common Orthopaedics Issues in Hong Kong
Date and Time	14 th November 2024 (Thursday) 3:00 p.m. – 4:00 p.m.
Language	Cantonese
Mode	Online Seminar
	Participant will receive the seminar log-in link and instructions by e-mail at least one working day before the seminar date
Reservations	Complete and return the Reservation Form through one of the following channels on or before deadline ² : <ul style="list-style-type: none">Email : BEAMPF@hkbea.comFax : +852 3608 6003

¹ Speakers are subject to change based on speaker availability.

² Deadline for the Online Seminar reservations is **11th November 2024 (Monday)**.