

Part II Details of Change (Cont.)

第二部分 更改資料 (續)

☐ Newly Added Authorised Person 新增之授權人士

Please provide the certified copy of HKID card / passport of the newly added Authorised Signatories for identity verification purpose. Failure to provide the required details will result in the Trustee and the Sponsor being unable to perform subsequent MPF related services.

請提供新增之授權簽署人的香港身份證/護照核證副本，以用於核對身份用途。如未能提供有關資料，受託人及保薦人將無法提供隨後的強積金相關服務。

1.	Name in English (Same as HKID Card / passport) 英文姓名 (與香港身份證 / 護照相同)	Name in Chinese 中文姓名	Sex 性別
	Identity Document Number 身份證明文件號碼 ☐ HKID Card No. 香港身份證號碼 _____ ☐ Passport No. (NOT applicable to Hong Kong permanent resident) ^Δ 護照號碼 (不適用於香港永久性居民) ^Δ _____	Document Nationality / Region 證件國籍或所屬地區	Date of Birth (dd/mm/yyyy) 出生日期 (日 / 月 / 年)
	Residential Address (P.O. Box address will not be accepted) 住址 (郵政信箱恕不接受)	Specimen Signature 簽名式樣	

2.	Name in English (Same as HKID Card / passport) 英文姓名 (與香港身份證 / 護照相同)	Name in Chinese 中文姓名	Sex 性別
	Identity Document Number 身份證明文件號碼 ☐ HKID Card No. 香港身份證號碼 _____ ☐ Passport No. (NOT applicable to Hong Kong permanent resident) ^Δ 護照號碼 (不適用於香港永久性居民) ^Δ _____	Document Nationality / Region 證件國籍或所屬地區	Date of Birth (dd/mm/yyyy) 出生日期 (日 / 月 / 年)
	Residential Address (P.O. Box address will not be accepted) 住址 (郵政信箱恕不接受)	Specimen Signature 簽名式樣	

☐ Cancellation of Authorised Person 終止之授權人士 Name 姓名 Name 姓名 1. _____ 2. _____	☐ Company Chop* 公司蓋章*
☐ Newly Added Directors 新增之董事 Name 姓名 Name 姓名 1. _____ 2. _____	
☐ Termination of Directors 停任之董事 Name 姓名 Name 姓名 1. _____ 2. _____	

^Δ For non-permanent resident of Hong Kong and non-resident of Hong Kong, please provide the certified copy of passport or documentary proof of nationality for identity verification purpose.

^A 如非香港永久性居民及非香港居民，請提供護照核證副本或其他與國籍相關的證明文件，以用於核對身份用途。

* Unless and until instructed otherwise, the Company Chop and the signature of the employer on this Form shall be treated as a future verification of written instructions to the Trustee and/or the sponsor by the employer.

* 除非及直至另行指示，否則僱主於本表格的公司蓋章及簽名，將被用作日後核實其給予受託人及/或保薦人之書面指示。

Part II **Details of Change (Cont.)**
第二部分 **更改資料 (續)**

☐ Newly Added Connected Person ♦ 新增之關連人士 ♦

The Employer is connected with the following director(s) (including director(s) within the preceding 12 months) and/or substantial shareholder(s) of the Sponsor or its subsidiary(ies), who is/are major Connected Person(s) ♦ of the Sponsor*.

以下所列的保薦人或其附屬公司的董事 (包括前 12 個月內的董事) 及/或主要股東 (即保薦人的主要關連人士 ♦) * 與僱主有所聯繫。

Director(s) and/or substantial shareholder(s) of the Sponsor or its subsidiary(ies) 保薦人或其附屬公司的董事及/或主要股東	Please specify details of the connection 請詳述該關係

☐ Deletion of Connected Person ♦ 刪減之關連人士 ♦

1. _____ 2. _____ 3. _____

♦ For definition of "Connected Person", please refer to Rule 14A.07 to Chapter 14A of the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited.

有關「關連人士」之涵義請參閱香港聯合交易所有限公司證券上市規則第 14A 章 14A.07 條。

* A list of directors and/or substantial shareholders of the Sponsor or its subsidiary(ies), who are major Connected Persons of the Sponsor, could be provided upon request.

保薦人或其附屬公司的董事及/或主要股東 (即保薦人的主要關連人士) 的名單可應要求提供。

☐ Other changes relating to Employer's particular (please specify) (e.g. change of payment method; change of payroll cycle / period etc.)
其他有關僱主資料的更改 (請註明) (例如: 更改供款方法; 更改工資週期等。)

Personal Information Collection Statement 個人資料收集聲明

The information the Participating Employer provides to the Bank of East Asia (Trustees) Limited ("Trustee") as the trustee of the BEA (MPF) Industry Scheme ("Scheme") and The Bank of East Asia, Limited ("Sponsor") as the sponsor of the Scheme is to enable the Trustee and the Sponsor to carry on their respective retirement and MPF related business and may be used for the purposes of (i) communication with the Participating Employer and/or its employees including the provision of information in relation to the Scheme and accounts; (ii) transferring to any other trustee carrying on retirement business or any association or government authority that exists or is formed from time to time or service providers / agents / contractors (which provide services including but not limited to administrative, telecommunications, data processing and storage in connection with the operation of the Trustee's and Sponsor's retirement business, including MPF and banking services) whether local or overseas but, only in so far as the transfer of such information is necessary for such other person to exercise or perform functions under or for the purposes of the Mandatory Provident Fund Schemes Ordinance (Cap. 485); (iii) disclosing to such other persons to whom disclosure may be required by an order of a court, applicable laws or requirements made under a law, including but not limited to reporting the information to local and foreign tax authorities as required under the laws and regulations for the implementation of automatic exchange of financial account information; (iv) complying with any obligations, requirements, policies, procedures, measures or arrangements for sharing data and information within the group of the Trustee and the Sponsor and/or any other use of data and information in accordance with any group-wide programmes for compliance with sanctions or prevention or detection of money laundering, terrorist financing or other unlawful activities and (v) conducting direct marketing activities on MPF related products, benefits or services of the Trustee and/or the Sponsor.

參與僱主向東亞（強積金）行業計劃（「本計劃」）的受託人東亞銀行（信託）有限公司（「受託人」）及本計劃的保薦人東亞銀行有限公司（「保薦人」）提供的資料是讓受託人及保薦人得以經營各自的退休及強積金相關業務，並可用於下列用途：（i）參與僱主及／或其僱員通訊，包括提供有關本計劃及帳戶的資料；（ii）將資料轉移予任何經營退休業務的其他受託人或不時存在或成立的任何協會或政府機關或服務供應商／代理／承辦商（其提供的服務包括但不限於就受託人及保薦人的退休業務運作包括強積金及銀行服務，提供行政、電訊、數據處理及儲貯服務）（不論本地或海外），但只限於轉移該等資料乃使該等其他人士根據或就《強制性公積金計劃條例》（第485章）行使或履行職責所必要的情況；（iii）根據法院命令、適用法律或根據某項法律作出的規定而需要向其披露相關資料的其他人士，包括但不限於根據實施自動交換財務賬戶資料的法律及規例要求下向本地和外國稅務機關報告相關資料；（iv）遵守受託人及保薦人集團為符合制裁或預防或偵測清洗黑錢、恐怖分子融資活動或其他非法活動的任何方案就於受託人及保薦人集團內共用資料及資訊及／或資料及資訊的任何其他使用而指定的任何義務、要求、政策、程序、措施或安排；及（v）進行受託人及／或保薦人的強積金相關產品、利益或服務的直接促銷活動。

The Participating Employer's information provided in this application including the Participating Employer's and its contact person's name, address, telephone numbers, email address and other contact details and information will be used for the purposes of (v) above.

在此項申請中提供的參與僱主資料，包括參與僱主及其聯絡人的名稱、地址、電話號碼、電郵地址及其他聯絡詳情及資料，將用於上文（v）的用途。

The information the Participating Employer provides to the Trustee and the Sponsor is provided on a voluntary basis. However, failure to supply information may result in the Trustee and the Sponsor being unable to accept and process this application or provide MPF related services.

參與僱主向受託人及保薦人提供資料乃屬自願性質。然而，如未能提供資料，則可能令受託人及保薦人無法接納及辦理此項申請或提供強積金相關服務。

The Participating Employer (a) may, at any time and without charge, request the Trustee and/or the Sponsor for the personal data of the Participating Employer and/or its contact person not be used for direct marketing purpose; (b) shall be entitled to access to data concerning itself and/or its contact person or correction of data; or request for information regarding privacy policies and practices and kinds of data held by the Trustee and/or Sponsor, by writing to:-

參與僱主可以書面方式（a）隨時要求受託人及／或保薦人不把參與僱主及／或其聯絡人的個人資料用於直接促銷用途，而無須支付任何費用；（b）有權查閱有關其本身及／或其聯絡人的資料或更正資料；或查閱有關受託人及／或保薦人的私隱政策及守則及所持有的資料種類：-

Bank of East Asia (Trustees) Limited The Individual Data Protection Officer Bank of East Asia (Trustees) Limited 32 nd Floor, BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon, Hong Kong	東亞銀行（信託）有限公司 個人資料保障主任 東亞銀行（信託）有限公司 香港九龍觀塘道418號創紀之城五期 東亞銀行中心32樓	The Bank of East Asia, Limited The Group Data Protection Officer The Bank of East Asia, Limited 10 Des Voeux Road Central Hong Kong	東亞銀行有限公司 集團資料保障主任 東亞銀行有限公司 香港德輔道中10號
---	--	--	---

Under the Personal Data (Privacy) Ordinance (Cap. 486), each of the Trustee and the Sponsor has the right to charge a reasonable fee for the processing of any data access request.

根據《個人資料（私隱）條例》（第486章）的條款，受託人及保薦人各自有權就處理任何查閱資料的要求收取合理費用。

- ☐ You should check ("✓") in the box on the left side of this item if you do not wish the Trustee itself to use your personal data in direct marketing.
如你們不希望受託人本身使用你們的個人資料於直接促銷中，請在此項左邊的方格內加上剔號（「✓」）。

The above represents your present choice whether or not to receive direct marketing contact or information on MPF related products, benefits or services. This replaces any choice communicated by you to the Trustee prior to this application.

以上代表你們目前是否希望收到強積金相關產品、利益或服務的直接促銷聯繫或資訊的選擇，並取代你們於本申請前向受託人傳達的任何選擇。

- ☐ You should check ("✓") in the box on the left side of this item if you do not wish the Sponsor itself to use your personal data in direct marketing.
如你們不希望保薦人本身使用你們的個人資料於直接促銷中，請在此項左邊的方格內加上剔號（「✓」）。

The above represents your present choice whether or not to receive direct marketing contact or information on MPF related products, benefits or banking services. This replaces any choice communicated by you to the Sponsor prior to this application.

以上代表你們目前是否希望收到強積金相關產品、利益或銀行服務的直接促銷聯繫或資訊的選擇，並取代你們於本申請前向保薦人傳達的任何選擇。

After a Participating Employer ceases to participate in the Scheme, the Trustee and the Sponsor shall continue to hold data relating to such Participating Employer and/or its contact person for a period of 7 years or such other period as prescribed by applicable laws and regulations.

當參與僱主不再參加本計劃後，受託人及保薦人會繼續持有有關該名參與僱主及／或其聯絡人的資料7年或按照有關法律和法規所規定的期限。

Trustee reserves the right to modify, update, or revise the Personal Information Collection Statement at any time without prior notice. To ensure participating employers are fully aware of what information we collect, how we use the information, under what circumstances it is disclosed, any such changes will be explicitly communicated through our website or by written correspondence.

受託人保留可隨時且在無需事先通知情況下修改、更新或修訂《個人資料收集聲明》的權利。為確保參與僱主充分了解我們收集的資料、其使用方式、在何種情況下會披露該資料以及有任何變更，我們將透過網站或書面函件明確傳達相關資訊。

I / We hereby confirm that the information given in the form is correct and complete, and I / we have received, read and understood the above personal information collection statement and undertake to be bound by it.

本人／我們謹此確認本表格所提供的資料為正確及完整，並確認本人／我們已接獲、細閱及了解上述個人資料收集聲明，並承諾受其約束。

Authorised Signature[^] 授權簽署[^]

Authorised Signature[^] 授權簽署[^]

Name (Same as HKID Card / passport) 姓名（與香港身份證／護照相同）

Name (Same as HKID Card / passport) 姓名（與香港身份證／護照相同）

Capacity 身份

Capacity 身份

Date 日期

Date 日期

[^] This Form should be signed by sole proprietor, partner, director, company secretary, committee member or authorised person. If this Form is signed by authorised person, a certified copy of the authorisation document (e.g. Board Resolution) must be provided.
[^] 此表格應由獨資股東、合夥人、董事、公司秘書、委員會成員或授權簽署人簽署。如此表格由授權簽署人簽署，須提供有關授權文件（例如董事會決議）之核證副本。

Company Chop 公司印章