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| Received by (Branch): on (dd/mm/yy) | Received by (MPF Adm Ctr): on (dd/mm/yy) |
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**BEA (MPF) Master Trust Scheme /
Value Scheme / Industry Scheme
東亞 (強積金) 集成信託計劃 / 享惠計劃 / 行業計劃
Member – Change of Personal Details
成員 – 更改個人資料**

- (i) This Form must be completed by Member. Please use BLOCK LETTERS for completion and “✓” where applicable.
本表格必須由成員填寫。請以正楷填寫並在適當之方格內加上「✓」號。
- (ii) Upon completion of this Form, please return to BEA branch or mail to MPF Administration Centre, 32nd Floor, BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon, Hong Kong.
填妥本表格後，請交回東亞銀行分行，或寄回：香港九龍觀塘道418號創紀之城五期東亞銀行中心32樓，強制性公積金行政中心。
- (iii) Please provide **ALL** the account numbers maintained in BEA MPF which you would like to make changes to. Otherwise, we will change the personal details of the account stated in this Form only.
請提供**所有**需要更改個人資料的東亞強積金賬戶。否則本中心只更改表格上所填寫的賬戶之個人資料。
- (iv) This Form only allows you to change your personal details for BEA MPF account. To change your personal details for non-BEA MPF account (e.g. BEA bank account), please contact any branch of The Bank of East Asia.
本表格只供東亞強積金賬戶更改個人資料之用。如欲更改非東亞強積金賬戶(例如東亞銀行戶口)之個人資料，請聯絡任何東亞銀行分行。

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| This form is applicable to: 本表格適用於 | <input checked="" type="checkbox"/> Relevant Employee 一般僱員 | <input checked="" type="checkbox"/> Self-employed Person 自僱人士 | <input checked="" type="checkbox"/> Personal Account Holder 個人賬戶人士 |
|---------------------------------------|---|--|---|

Part I Details of Member
第一部分 成員資料

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|---|--|
| Name in English (same as HKID Card / Passport) 英文姓名(與香港身份證/護照相同) | Name in Chinese 中文姓名 |
| HKID Card No. 香港身份證號碼 | Passport No. (ONLY for member without HKID Card) 護照號碼(本欄僅供沒有香港身份證的成員填寫) |
| Mobile Phone / Day Time Contact No. 手提電話/日間聯絡電話號碼 | Email Address (if any) 電郵地址(如有) |

Please provide **ALL** the MPF account number(s) which you would like to make changes to
請提供**所有**需要更改個人資料的東亞強積金賬戶號碼

| Participating Scheme 參與計劃 | Scheme No. 計劃編號 |
|--|---|
| <input type="checkbox"/> BEA (MPF) Master Trust Scheme 東亞 (強積金) 集成信託計劃 | BEA - |
| <input type="checkbox"/> BEA (MPF) Value Scheme 東亞 (強積金) 享惠計劃 | BVS - |
| <input type="checkbox"/> BEA (MPF) Industry Scheme 東亞 (強積金) 行業計劃 | EAI - |
| <input type="checkbox"/> BEA (MPF) Industry Scheme Casual Employee MPF Account No. 東亞 (強積金) 行業計劃臨時僱員強積金戶口編號 | 015 - |

Part II Details of Change (Complete only those details to be changed)
第二部分 更改資料 (只需填寫所需更改的資料)

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| Effective Date (dd/mm/yyyy) 生效日期(日/月/年) | |
| <input type="checkbox"/> Residential Address*# (P.O. Box address will not be accepted. All correspondence will be sent to the following address.) / Business Address (Only applicable to Self-employed Person) 住址*# (郵政信箱恕不接受。所有通訊將寄往以下地址。)/ 營業地址(只適用於自僱人士) | |
| _____ | |
| City 城市 | Country / Region 國家 / 所屬地區 |
| <input type="checkbox"/> Mobile Phone / Day Time Contact No.# 手提電話/日間聯絡電話號碼# | <input type="checkbox"/> Email Address (if any) 電郵地址(如有) |
| - | <input type="checkbox"/> Facsimile No. 傳真號碼 |
| Country Code 國際電話區號 | |
| - | |
| Country Code 國際電話區號 | |

Sponsor: The Bank of East Asia, Limited
保薦人：東亞銀行有限公司

Trustee, Custodian and Administrator: Bank of East Asia (Trustees) Limited
受託人、保管人及管理人：東亞銀行(信託)有限公司

Website : www.hkbea.com
網址

Email : BEAMPF@hkbea.com
電郵

BEA (MPF) Hotline : 2211 1777
東亞 (強積金) 熱線
(Operated by Bank of East Asia (Trustees) Limited)
(由東亞銀行(信託)有限公司運作)

Fax no. : 3608 6003
傳真號碼

Part II Details of Change (Complete only those details to be changed) (Cont.)
第二部分 更改資料 (只需填寫所需更改的資料) (續)

Name (please submit a copy of HKID card and a copy of Deed Poll)
姓名 (請連同香港身份證副本及合法轉名契副本)

Specimen Signature*
簽署式樣*

Others (please specify)
其他 (請註明)

* Under Section 91(2) of the Mandatory Provident Fund Schemes (General) Regulation (Cap. 485A), the Trustee must maintain a record of each member's residential address.
按強制性公積金計劃 (一般) 規例 (第485A章) 第91(2)條, 受託人必須記錄每位成員的住址資料。

* You are required to provide a valid self-certification and / or supporting documents for the purpose of Automatic Exchange of Financial Account Information ("AEOI") for changing the residential address or mobile phone / day time contact no. from one jurisdiction to another jurisdiction.
如你將住址、手提電話/日間聯絡電話號碼從一個司法管轄區更改至另一個司法管轄區, 你必須提交一份有效的自我證明及/或證明文件以作自動交換財務賬戶資料的用途。

* Unless and until instructed otherwise, the signature of the Member on this Form shall be treated as a specimen signature for the purpose of future verification of written instructions to the Trustee and/or the Sponsor by the Member.
除非及直至另行指示, 否則成員於本表格的簽名, 將被用作日後核實其給予受託人及/或保薦人之書面指示的簽名式樣。

Personal Information Collection Statement

個人資料收集聲明

The information the Member provides to the Bank of East Asia (Trustees) Limited ("Trustee") as the trustee of BEA (MPF) Master Trust Scheme / BEA (MPF) Value Scheme / BEA (MPF) Industry Scheme ("BEA MPF Scheme") and The Bank of East Asia, Limited ("Sponsor") as the sponsor of the BEA MPF Scheme is to enable the Trustee and the Sponsor to carry on their respective retirement and MPF related business and may be used for the purposes of (i) communication with the Member, Employer and Member's personal representative(s) including the provision of information in relation to the Scheme; (ii) transferring to any other trustee carrying on retirement business or any association or government authority that exists or is formed from time to time or service providers / agents / contractors (which provide services including but not limited to administrative, telecommunications, data processing and storage in connection with the operation of the Trustee's and Sponsor's retirement business) whether local or overseas but, only in so far as the transfer of such information is necessary for such other person to exercise or perform functions under or for the purposes of the Mandatory Provident Fund Schemes Ordinance (Cap. 485); (iii) disclosing to such other persons to whom disclosure may be required by an order of a court, applicable laws or requirements made under a law, including but not limited to reporting the information to local and foreign tax authorities as required under the laws and regulations for the implementation of automatic exchange of financial account information; (iv) complying with any obligations, requirements, policies, procedures, measures or arrangements for sharing data and information within the group of the Trustee and the Sponsor and/or any other use of data and information in accordance with any group-wide programmes for compliance with sanctions or prevention or detection of money laundering, terrorist financing or other unlawful activities and (v) conducting direct marketing activities on MPF related products, benefits or services of the Trustee or the Sponsor.

成員向東亞(強積金)集成信託計劃/東亞(強積金)享惠計劃/東亞(強積金)行業計劃(「東亞強積金計劃」)的受託人東亞銀行(信託)有限公司(「受託人」)及東亞強積金計劃的保薦人東亞銀行有限公司(「保薦人」)提供的資料是讓受託人及保薦人得以經營各自的退休及強積金相關業務,並可用於下列用途:(i)與成員、僱主及成員的遺產代理人通訊,包括提供有關本計劃的資料;(ii)將資料轉移予任何經營退休業務的其他受託人或不時存在或成立的任何協會或政府機關或服務供應商/代理/承辦商(其提供的服務包括但不限於就受託人及保薦人的退休業務運作提供行政、電訊、數據處理及儲貯服務)(不論本地或海外),但只限於轉移該等資料乃使該等其他人士根據或就《強制性公積金計劃條例》(第485章)行使或履行職責所必要的情況;(iii)根據法院命令、適用法律或根據某項法律作出的規定而需要向其披露相關資料的其他人士,包括但不限於根據實施自動交換財務賬戶資料的法律及規例要求下向本地和外國稅務機關報告相關資料;(iv)遵守受託人及保薦人集團為符合制裁或預防或偵測清洗黑錢、恐怖分子融資活動或其他非法活動的任何方案就於受託人及保薦人集團內共用資料及資訊及/或資料及資訊的任何其他使用而指定的任何義務、要求、政策、程序、措施或安排;及(v)進行受託人或保薦人的強積金相關產品、利益或服務的直接促銷活動。

The Member's information provided in this application including the Member's name, address, telephone numbers, e-mail address and other contact details and information will be used for the purposes of (v) above.

在此項申請中提供的成員資料,包括成員的姓名、地址、電話號碼、電郵地址及其他聯絡詳情及資料,將用於上文(v)的用途。

The information the Member provides to the Trustee and the Sponsor is provided on a voluntary basis. However, failure to supply information may result in the Trustee and the Sponsor being unable to accept and process this application or provide MPF related services.

成員向受託人及保薦人提供資料乃屬自願性質。然而,如未能提供資料,則可能令受託人及保薦人無法接納及辦理此項申請或提供強積金相關服務。

The Member (a) may, at any time and without charge, request the Trustee and/or the Sponsor for the personal data of the Member not be used for direct marketing purpose; (b) shall be entitled to access to data or correction of data; or request for information regarding privacy policies and practices and kinds of data held by the Trustee and/or the Sponsor, by writing to:-

成員可以書面方式(a)隨時要求受託人及/或保薦人不把成員的個人資料用於直接促銷用途,而無須支付任何費用;(b)有權查閱或更正資料;或查閱有關受託人及/或保薦人的私隱政策及守則及所持有的資料種類:-

| | | | |
|---|-------------------|-------------------------------------|-----------|
| Bank of East Asia (Trustees) Limited | 東亞銀行(信託)有限公司 | The Bank of East Asia, Limited | 東亞銀行有限公司 |
| The Individual Data Protection Officer | 個人資料保障主任 | The Group Data Protection Officer | 集團資料保障主任 |
| Bank of East Asia (Trustees) Limited | 東亞銀行(信託)有限公司 | The Bank of East Asia, Limited | 東亞銀行有限公司 |
| 32 nd Floor, BEA Tower, Millennium City 5, | 香港九龍觀塘道418號創紀之城五期 | 10 Des Voeux Road Central Hong Kong | 香港德輔道中10號 |
| 418 Kwun Tong Road, Kowloon, Hong Kong | 東亞銀行中心32樓 | | |

In accordance with the terms of the Personal Data (Privacy) Ordinance (Cap. 486), each of the Trustee and the Sponsor has the right to charge a reasonable fee for the processing of any data access request.

根據《個人資料(私隱)條例》(第486章)的條款,受託人及保薦人各自有權就處理任何查閱資料的要求收取合理費用。

You should check ("✓") in the box on the left side of this item if you do not wish the Trustee itself to use your personal data in direct marketing.
如閣下不希望受託人本身使用閣下的個人資料於直接促銷中,請在此項左邊的方格內加上剔號(「✓」)。

The above represents your present choice whether or not to receive direct marketing contact or information on MPF related products, benefits or services. This replaces any choice communicated by you to the Trustee prior to this application.

以上代表閣下目前就是否希望收到強積金相關產品、利益或服務的直接促銷聯繫或資訊的選擇,並取代閣下於本申請前向受託人傳達的任何選擇。

You should check ("✓") in the box on the left side of this item if you do not wish the Sponsor itself to use your personal data in direct marketing.
如閣下不希望保薦人本身使用閣下的個人資料於直接促銷中,請在此項左邊的方格內加上剔號(「✓」)。

The above represents your present choice whether or not to receive direct marketing contact or information on MPF related products, benefits or services. This replaces any choice communicated by you to the Sponsor prior to this application.

以上代表閣下目前就是否希望收到強積金相關產品、利益或服務的直接促銷聯繫或資訊的選擇,並取代閣下於本申請前向保薦人傳達的任何選擇。

After a Member ceases to be a member of the BEA MPF Scheme, the Trustee and the Sponsor shall continue to hold data relating to such Member for a period of 7 years or such other period as prescribed by applicable laws and regulations.

當成員不再是東亞強積金計劃的成員後,受託人及保薦人會繼續持有有關該名成員的資料7年或按照有關法律和法規所規定的期限。

I hereby confirm that I have received, read and understood the above personal information collection statement and undertake to be bound by it.
本人確認本人已接獲、細閱及了解上述個人資料收集聲明,並承諾受其約束。

Signature of member 成員簽署

Date (dd/mm/yyyy) 日期(日/月/年)