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**BEA (MPF) Industry Scheme**  
**東亞(強積金)行業計劃**  
**Member – Participation Agreement**  
**(Tax Deductible Voluntary Contribution Account “TVC”)**  
**成員 – 參與協議 (可扣稅自願性供款賬戶)**

**Parties**  
訂約方

- (1) The person named in the Schedule to this Agreement (the “**TVC Applicant**”);  
本協議附表所列人士 (「可扣稅自願性供款賬戶申請人」)；
- (2) **Bank of East Asia (Trustees) Limited** of 32<sup>nd</sup> Floor, BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon, Hong Kong (the “**Trustee**”);  
東亞銀行(信託)有限公司，地址為香港九龍觀塘道418號創紀之城五期東亞銀行中心32樓 (「受託人」)；
- (3) **The Bank of East Asia, Limited** of 10 Des Voeux Road Central, Hong Kong (the “**Sponsor**”).  
東亞銀行有限公司，地址為香港德輔道中10號 (「保薦人」)。

**Background**  
背景資料

BEA (MPF) Industry Scheme (the “**Industry Scheme**”) is a Registered Provident Fund Scheme established by a trust deed dated as of 12<sup>th</sup> April, 2000 (as amended, the “**Trust Deed**”). The TVC Applicant has elected to participate as a TVC Member of the Industry Scheme and has agreed to contribute to the Industry Scheme on the terms of this Agreement.

東亞(強積金)行業計劃(「本行業計劃」)是一項於2000年4月12日訂立的信託契據(經修訂「信託契據」)所成立的註冊公積金計劃。可扣稅自願性供款賬戶申請人已選擇以可扣稅自願性供款賬戶成員身份參與本行業計劃，並同意依據本行業計劃之條文向本行業計劃作出供款。

**Agreement of the parties**  
訂約方的協議

1. The Trustee and Sponsor agree that the TVC Applicant shall become a Member of the Industry Scheme with effect from the date specified in the Schedule to this Agreement.  
受託人和保薦人同意，可扣稅自願性供款賬戶申請人須由本協議附表所指定日期起成為本行業計劃所指的成員。
- 2.1 The TVC Applicant agrees to be bound by and covenants to comply with the provisions of the Trust Deed as from time to time in force and to perform any act or pay any sum required by law to be done or paid by it for the purposes of the Industry Scheme insofar as attributable to the TVC Applicant.  
可扣稅自願性供款賬戶申請人同意契據遵守及受制於不時生效的信託契據條文，以及履行或支付法律規定其向本行業計劃所需作出的任何行為或所需支付的任何款項(以可扣稅自願性供款賬戶申請人所佔部分為限)。
- 2.2 The TVC Applicant gives the covenants as provided in Clause 10A.2 of the Trust Deed and the covenants, warranties, undertakings and indemnities required by the provisions of the Trust Deed. In addition, the TVC Applicant represents that he or she falls under any one of the following categories: (i) an employee member of an MPF scheme, (ii) a self-employed person<sup>1</sup> member of an MPF scheme, (iii) a personal account holder of an MPF scheme, or (iv) a member of an occupational retirement scheme in respect of which an exemption has been granted under section 5 of the Mandatory Provident Fund Schemes Ordinance.  
可扣稅自願性供款賬戶申請人提供信託契據第10A.2條所規定的契約及信託契據條文所需的契約、保證、承諾及賠償保證。此外，可扣稅自願性供款賬戶申請人表示該申請人屬於以下任何其中一個類別：(i) 強制性公積金計劃下的僱員成員、(ii) 強制性公積金計劃下的自僱人士成員<sup>1</sup>、(iii) 強制性公積金計劃下的個人賬戶持有人或(iv) 根據《強制性公積金計劃條例》第5條獲豁免職業退休計劃的成員。
3. Unless the Trustee otherwise agrees, all payments of contributions by the TVC Applicant to the Industry Scheme shall be paid to the Trustee in Hong Kong dollars by direct debit authorisation or cheque from an account with a bank in Hong Kong as described in the Schedule. Contributions in cash is not allowed unless otherwise agreed by the Trustee.  
除非受託人另行同意，否則可扣稅自願性供款賬戶申請人向本行業計劃作出之一切供款，須依據附表所述，透過直接付款授權或香港的銀行賬戶開出的支票向受託人支付港元款項。除非受託人同意，現金供款概不接受。
4. The TVC Applicant agrees to pay all fees, expenses and other liabilities which are payable by the TVC Applicant in accordance with the Trust Deed or this Agreement.  
可扣稅自願性供款賬戶申請人同意支付其根據信託契據或本協議應付的所有費用、開支及其他負債。
5. The Trustee gives the covenants as provided in Clause 13 of the Trust Deed to the TVC Applicant.  
受託人向可扣稅自願性供款賬戶申請人提供信託契據第13條規定的契約。
6. Unless and until instructed otherwise, the signature of the TVC Applicant on this Agreement shall be treated as a specimen signature for the purpose of future verification of written instructions to the Trustee and / or the Sponsor by the TVC Applicant.  
除非及直至另行指示，否則可扣稅自願性供款賬戶申請人於本協議的簽名，將被用作日後核實其給予受託人及/或保薦人之書面指示的簽名式樣。
7. The TVC Applicant confirms that it has received, read and understood the Explanatory Memorandum of the Industry Scheme before entering into this Agreement.  
可扣稅自願性供款賬戶申請人確認在訂定協議前已詳閱、明白並接受本行業計劃說明書所述之內容。
8. The TVC Applicant confirms that the information, covenants, warranties, undertakings and representations provided by the TVC Applicant in this Agreement (including the Schedule) are true and accurate as of the date hereof and shall promptly notify the Trustee of any change thereof. The TVC Applicant acknowledges that the Trustee relies on the information, covenants, warranties, undertakings and representations of the TVC Applicant in entering into this Agreement and agrees to indemnify and hold harmless the Trustee for any losses, liabilities, costs or expenses that the Trustee may suffer or incur by reason of, or in connection with, any breach by the TVC Applicant of any covenant, warranty, undertaking or representation made herein or any misrepresentation made by the TVC Applicant or any inaccuracy of the information provided by the TVC Applicant.  
可扣稅自願性供款賬戶申請人確認可扣稅自願性供款賬戶申請人在本協議(包括附表)提供的資料、契約、保證、承諾及陳述在截至本協議日期為真實及準確，並應就任何變更即時通知受託人。可扣稅自願性供款賬戶申請人知悉受託人在簽訂本協議時依賴可扣稅自願性供款賬戶申請人的資料、契約、保證、承諾及陳述，並同意彌償受託人因可扣稅自願性供款賬戶申請人違反其於本協議作出的任何契約、保證、承諾或陳述，或可扣稅自願性供款賬戶申請人作出任何失實陳述，或可扣稅自願性供款賬戶申請人所提供的資料有任何偏差而可能蒙受或招致的任何損失、責任、成本或支出，並使其免受損害。
9. Unless the context otherwise requires, words and expressions defined in the Trust Deed have the same meanings in this Agreement.  
除非文義另有規定，信託契據所界定的用字及詞語與本協議所用者具有相同涵義。
10. This Agreement shall be governed by and construed in accordance with the laws of Hong Kong.  
本協議須受香港法例管轄及按此以詮釋。
11. No person other than the TVC Applicant or the Trustee or the Sponsor will have any right under the Contracts (Rights of Third Parties) Ordinance (Cap. 623 of the Laws of Hong Kong) to enforce or enjoy the benefit of any of the provisions of the terms of the Agreement.  
除可扣稅自願性供款賬戶申請人及受託人及保薦人以外，並無其他人士有權按《合約(第三者權利)條例》(香港法例第623章)強制執行本協議的條款之任何條文，或享有本協議的條款之任何條文下的利益。

<sup>1</sup> A person whose relevant income (otherwise in the capacity of as an employee) derives from his production (in whole or in part) of goods or services in Hong Kong, or his trade in goods or services in or from Hong Kong.  
非以僱員身分收取有關入息的人，而該等有入息是源自該人在香港(全部或部分)生產貨品或提供服務，或源自在香港從事向香港或香港以外地方提供貨品或服務的營業。

Sponsor: The Bank of East Asia, Limited  
保薦人：東亞銀行有限公司

Trustee, Custodian and Administrator: Bank of East Asia (Trustees) Limited  
受託人、保管人及管理人：東亞銀行(信託)有限公司

Website : www.hkbea.com  
網址

Email : BEAMPF@hkbea.com  
電郵

BEA (MPF) Hotline : 2211 1777  
東亞(強積金)熱線  
(Operated by Bank of East Asia (Trustees) Limited)  
(由東亞銀行(信託)有限公司運作)

Fax no. : 3608 6003  
傳真號碼

## Schedule 附表

Please ✓ where appropriate  
請於適當方格內劃上「✓」

<b>Part I Details of TVC Applicant</b> <b>第一部分 可扣稅自願性供款賬戶申請人資料</b>		
Choose ONE of the following to confirm that as a TVC applicant, you fall under the selected category: 請選擇下列其中一項，以確定你作為可扣稅自願性供款賬戶的申請人屬於哪個類別：		
<input type="checkbox"/> an employee member of an MPF scheme 強積金計劃的僱員成員 <input type="checkbox"/> a self employed person member of an MPF scheme 強積金計劃的自僱人士成員 <input type="checkbox"/> a member of an MPF exempted ORSO scheme 獲強積金豁免的職業退休計劃的成員 <input type="checkbox"/> a personal account holder of an MPF scheme 強積金計劃的個人賬戶持有人		
Name in English (Same as HKID Card / passport) 英文姓名 (與香港身份證 / 護照相同)	Name in Chinese 中文姓名	Sex 性別
HKID Card No. 香港身份證號碼	Passport No. (NOT applicable to Hong Kong permanent resident) <sup>Δ</sup> 護照號碼 (不適用於香港永久性居民) <sup>Δ</sup>	Document Nationality / Region 證件國籍或所屬地區
Date of Birth (dd/mm/yyyy) 出生日期 (日 / 月 / 年)	Mobile Phone / Day Time Contact No. 手提電話 / 日間聯絡電話號碼	
Email Address (if any) 電郵地址 (如有)	Facsimile No. 傳真號碼	
Residential Address* (P.O. Box address will not be accepted. All correspondence will be sent to the following address.) 住址* (郵政信箱恕不接受。所有通訊將寄往以下地址。)		Date of Participation in the Industry Scheme (dd/mm/yyyy) 參與本行業計劃的日期 (日 / 月 / 年)
♦ Under Section 91(2) of the Mandatory Provident Fund Schemes (General) Regulation, the Trustee must maintain a record of each member's residential address. 按強制性公積金計劃 (一般) 規例第 91 (2) 條，受託人必須記錄每位成員的住址資料。 Δ For non-permanent resident of Hong Kong and non-resident of Hong Kong, please provide the certified copy of passport or documentary proof of nationality for identity verification purpose. 如非香港永久性居民及非香港居民，請提供護照核證副本或其他與國籍相關的證明文件，以用於核對身份用途。		

### Classification of Occupation 職業類別

<input type="checkbox"/> Dentist (01) 牙醫	<input type="checkbox"/> Accountant (08) 會計師	<input type="checkbox"/> Supervisor / Foreman (15) 監督 / 領班	<input type="checkbox"/> Civil Servant (22) 公務員
<input type="checkbox"/> Doctor (02) 醫生	<input type="checkbox"/> Writer / Artist (09) 作家 / 藝術家	<input type="checkbox"/> Worker (16) 工人	<input type="checkbox"/> Retired / Housewife (23) 退休 / 家庭主婦
<input type="checkbox"/> Architect (03) 建築師	<input type="checkbox"/> Social Worker (10) 社工	<input type="checkbox"/> Executive (17) 行政人員	<input type="checkbox"/> Student (24) 學生
<input type="checkbox"/> Engineer / Surveyor (04) 工程師 / 測量師	<input type="checkbox"/> Nurse / Para-Medical Worker (11) 護理員	<input type="checkbox"/> Clerical (18) 文員	<input type="checkbox"/> Unemployed (25) 無業
<input type="checkbox"/> Teacher (05) 教師	<input type="checkbox"/> Technician (12) 技術員	<input type="checkbox"/> Sales (19) 銷售員	<input type="checkbox"/> Others (Please specify): 其他 (請列明):
<input type="checkbox"/> System Analyst / Computer Programmer (06) 系統分析員 / 電腦程式員	<input type="checkbox"/> Banking (13) 銀行	<input type="checkbox"/> Merchant (20) 商人	<input type="checkbox"/> _____
<input type="checkbox"/> Lawyer (07) 律師	<input type="checkbox"/> Agricultural Worker / Fisherfolk (14) 漁農從業員	<input type="checkbox"/> Hawker (21) 小販	<input type="checkbox"/> _____

<b>Part II Scheme Information</b> <b>第二部分 計劃資料</b>	
<b>Payment Type</b> 付款方法	<input type="checkbox"/> Regular Contribution by Autopay 以自動轉賬定期供款 Contribution Period 供款期 Monthly (1 <sup>st</sup> day - month end) 每月 (1 號 - 月尾) Contribution Amount: 供款額: 港幣 _____ 元 Monthly Contribution Day 每月供款日 _____ (e.g. 15 <sup>th</sup> / month end) (例: 15 號 / 月尾) (minimum HK\$100 each time) (最低每次為港幣 100 元) Please complete the "Member - Application / Cancel Direct Debit Authorisation For Contributions" 請填寫「成員 - 申請 / 取消供款直接付款授權書」
	<input type="checkbox"/> Irregular Contribution 不定期供款 (minimum HK\$500 each time) (最低每次為港幣 500 元) You can make payments by the following methods*: 你可透過以下方式* 支付供款: <ol style="list-style-type: none"> <li>1. Cheque 支票</li> <li>2. eCheque 電子支票</li> <li>3. Cyberbanking 電子網絡銀行服務</li> <li>4. Inter-bank transfers through Faster Payment System ("FPS") 跨行轉賬的「轉數快」服務</li> </ol> * For details on payment method, please read the BEA (MPF) Tax Deductible Voluntary Contribution Account Leaflet or call the BEA (MPF) Hotline on 2211 1777 (Operated by Bank of East Asia (Trustees) Limited). 有關付款方式詳情，請參閱東亞 (強積金) 可扣稅自願性供款賬戶單張或致電東亞 (強積金) 熱線 2211 1777 (由東亞銀行 (信託) 有限公司運作)。



**Personal Information Collection Statement**  
**個人資料收集聲明**

The information the TVC Applicant provides to the Bank of East Asia (Trustees) Limited ("Trustee") as the trustee of the BEA (MPF) Industry Scheme ("Scheme") and The Bank of East Asia, Limited ("Sponsor") as the sponsor of the Scheme is to enable the Trustee and the Sponsor to carry on their respective retirement and MPF related business and may be used for the purposes of (i) communication with the TVC Applicant and TVC Applicant's personal representative(s) including the provision of information in relation to the Scheme; (ii) transferring to any other trustee carrying on retirement business or any association or government authority that exists or is formed from time to time or service providers / agents / contractors (which provide services including but not limited to administrative, telecommunications, data processing and storage in connection with the operation of the Trustee's and Sponsor's retirement business) whether local or overseas but, only in so far as the transfer of such information is necessary for such other person to exercise or perform functions under or for the purposes of the Mandatory Provident Fund Schemes Ordinance; (iii) disclosing to such other persons to whom disclosure may be required by an order of a court, applicable laws or requirements made under a law; (iv) complying with any obligations, requirements, policies, procedures, measures or arrangements for sharing data and information within the group of the Trustee and the Sponsor and/or any other use of data and information in accordance with any group-wide programmes for compliance with sanctions or prevention or detection of money laundering, terrorist financing or other unlawful activities and (v) conducting direct marketing activities on MPF related products, benefits or services of the Trustee or the Sponsor.

可扣稅自願性供款賬戶申請人向東亞(強積金)行業計劃(「本計劃」)的受託人東亞銀行(信託)有限公司(「受託人」)及本計劃的保薦人東亞銀行有限公司(「保薦人」)提供的資料是讓受託人及保薦人得以經營各自的退休及強積金相關業務，並可用於下列用途：(i) 與可扣稅自願性供款賬戶申請人及可扣稅自願性供款賬戶申請人的遺產代理人通訊，包括提供有關本計劃的資料；(ii) 將資料轉移予任何經營退休業務的其他受託人或不時存在或成立之任何協會或政府機關或服務供應商/代理/承辦商(其提供的服務包括但不限於就受託人及保薦人的退休業務運作提供行政、電訊、數據處理及儲貯服務)(不論本地或海外)，但只限於轉移該等資料乃使該等其他人士根據或就《強制性公積金計劃條例》行使或履行職責所必需的情況；(iii) 根據法院命令、適用法律或根據某項法律作出的規定而需要向其披露相關資料的其他人士；(iv) 遵守受託人及保薦人集團為符合制裁或預防或偵測清洗黑錢、恐怖分子融資活動或其他非法活動的任何方案就於受託人及保薦人集團內共用資料及資訊及/或資料及資訊的任何其他使用而指定的任何義務、要求、政策、程序、措施或安排；及(v) 進行受託人或保薦人的強積金相關產品、利益或服務的直接促銷活動。

The Trustee and the Sponsor intend to use the TVC Applicant's information provided in this application including the TVC Applicant's name, address, telephone numbers, email address and other contact details and information for the purposes of (v) above. The Trustee and the Sponsor may not so use the data unless they have received your consent.

受託人及保薦人擬使用在此項申請中提供的可扣稅自願性供款賬戶申請人資料，包括可扣稅自願性供款賬戶申請人的姓名、地址、電話號碼、電郵地址及其他聯絡詳情及資料於上文(v)的用途。除非他們已取得你的同意，否則他們並不可以如此使用你的個人資料。

The information the TVC Applicant provides to the Trustee and the Sponsor is provided on a voluntary basis. However, failure to supply information may result in the Trustee and the Sponsor being unable to accept and process this application or provide MPF related services.

可扣稅自願性供款賬戶申請人向受託人及保薦人提供資料乃屬自願性質。然而，如未能提供資料，則可能令受託人及保薦人無法接納及辦理此項申請或提供強積金相關服務。

The TVC Applicant (a) may, at any time and without charge, request the Trustee and/or the Sponsor for the personal data of the TVC Applicant not be used for direct marketing purpose; (b) shall be entitled to access to data or correction of data; or request for information regarding privacy policies and practices and kinds of data held by the Trustee and/or the Sponsor, by writing to-

可扣稅自願性供款賬戶申請人可以書面方式(a)隨時要求受託人及/或保薦人不可扣稅自願性供款賬戶申請人的個人資料用於直接促銷用途，而無須支付任何費用；(b)有權查閱或更正資料；或查閱有關受託人及/或保薦人的私隱政策及守則及所持有的資料種類：-

Bank of East Asia (Trustees) Limited  
The Individual Data Protection Officer  
Bank of East Asia (Trustees) Limited  
32<sup>nd</sup> Floor, BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon, Hong Kong  
東亞銀行(信託)有限公司  
個人資料保障主任  
東亞銀行(信託)有限公司  
香港九龍觀塘道418號創紀之城五期東亞銀行中心32樓

The Bank of East Asia, Limited  
The Group Data Protection Officer  
The Bank of East Asia, Limited  
10 Des Voeux Road Central, Hong Kong  
東亞銀行有限公司  
集團資料保障主任  
東亞銀行有限公司  
香港德輔道中10號

In accordance with the terms of the Personal Data (Privacy) Ordinance, each of the Trustee and the Sponsor has the right to charge a reasonable fee for the processing of any data access request.

根據《個人資料(私隱)條例》的條款，受託人及保薦人各自有權就處理任何查閱資料的要求收取合理費用。

You should check ("✓") in the box on the left side of this item if you do not wish the Trustee itself to use your personal data in direct marketing.

如閣下不希望受託人本身使用閣下的個人資料於直接促銷中，請在此項左邊的方格內加上剔號(「✓」)。

The above represents your present choice whether or not to receive direct marketing contact or information on MPF related products, benefits or services from the Trustee. This replaces any choice communicated by you to the Trustee prior to this application.

以上代表閣下目前是否希望收到受託人的強積金相關產品、利益或服務的直接促銷聯繫或資訊的選擇，並取代閣下於本申請前向受託人傳達的任何選擇。

You should check ("✓") in the box on the left side of this item if you do not wish the Sponsor itself to use your personal data in direct marketing.

如閣下不希望保薦人本身使用閣下的個人資料於直接促銷中，請在此項左邊的方格內加上剔號(「✓」)。

The above represents your present choice whether or not to receive direct marketing contact or information on MPF related products, benefits or services from the Sponsor. This replaces any choice communicated by you to the Sponsor prior to this application.

以上代表閣下目前是否希望收到保薦人的強積金相關產品、利益或服務的直接促銷聯繫或資訊的選擇，並取代閣下於本申請前向保薦人傳達的任何選擇。

After a TVC Applicant ceases to be a member of the Scheme, the Trustee and the Sponsor shall continue to hold data relating to such TVC Applicant for a period of 7 years or such other period as prescribed by applicable laws and regulations.

當可扣稅自願性供款賬戶申請人不再是本計劃的成員後，受託人及保薦人會繼續持有有關該名可扣稅自願性供款賬戶申請人的資料7年或按照有關法律和法規所規定的期限。

I hereby apply to open a TVC under the BEA (MPF) Industry Scheme and confirm that I have received, read and understood the above personal information collection statement and the Explanatory Memorandum of the BEA (MPF) Industry Scheme and undertake to be bound by them.

本人茲申請於東亞(強積金)行業計劃下開立可扣稅自願性供款賬戶，並確認本人已接獲、細閱及了解上述東亞(強積金)行業計劃的個人資料收集聲明及說明書，並承諾受其約束。

I understand that in order to be eligible to open a TVC under the Mandatory Provident Fund Schemes Ordinance (Cap.485) ("MPFSO"), I must be a current holder of a contribution account, a personal account of an MPF scheme or a current member of an Occupational Retirement Scheme ("ORSO scheme") who is exempted from the provisions of the MPFSO by virtue of section 5 of the MPFSO (i.e. a member of an MPF Exempted ORSO Scheme).

本人明白根據《強制性公積金計劃條例》(第485章)(《條例》)本人於開立可扣稅自願性供款賬戶時，必須為強積金計劃下現有的供款賬戶持有人、個人賬戶持有人或根據《條例》第5條獲豁免的職業退休計劃的成員(即強積金豁免職業退休計劃的成員)。

I confirm that I am a current member of: contribution account(s) of MPF scheme(s); and/or personal account(s) of MPF scheme(s); and/or MPF exempted ORSO scheme(s).

本人確認本人為強積金計劃下的供款賬戶；及/或強積金計劃下的個人賬戶；及/或強積金豁免職業退休計劃的現有成員。

I declare that to the best of my knowledge and belief, the information given in this form for the purpose of opening a TVC in the scheme is correct and complete.\*

本人聲明，盡本人所知所信，本表格及隨附文件為開立可扣稅自願性供款賬戶所提供的資料均屬正確無訛且並無缺漏。\*

I accept the responsibility for the investment choice which I have given on this form. I hereby declare that the investment decision indicated in this form has been reached as a result of my own independent judgement and opinion and no investment advice has been given by the Sponsor and the Trustee. In addition, I acknowledge that the Sponsor and the Trustee should not be liable for any loss resulting from the investment choice given.

本人同意承擔本人在表格所作的投資選擇。本人特此聲明於表格上之投資決定，乃出於本人之獨立判斷及意見，而保薦人及受託人並無提供投資建議。本人並確認保薦人及受託人無須對本人所作出的投資選擇而引致的任何損失承擔責任。

Accepted and agreed by the TVC Applicant  
可扣稅自願性供款賬戶申請人接納及同意

**For Internal Use Only 內部專用**

Accepted and agreed by the Trustee  
For and on behalf of  
Bank of East Asia (Trustees) Limited  
受託人接納及同意  
代表東亞銀行(信託)有限公司

Accepted and agreed by the Sponsor  
For and on behalf of  
The Bank of East Asia, Limited  
保薦人接納及同意  
代表東亞銀行有限公司

Signature (This signature will be used to verify your future correspondence to us. 此簽署式樣將用於核對你日後給予我們的文件。)  
簽署

Date 日期：

Authorised Signature(s) 授權簽署  
Date 日期：

Authorised Signature(s) 授權簽署  
Date 日期：

\* WARNINGS: (1) Under section 43E of the MPFSO, a person who, in any document given to the Mandatory Provident Fund Schemes Authority ("the Authority") or an approved trustee, knowingly or recklessly makes a statement which is false or misleading in a material respect commits an offence and is liable to a maximum penalty of a HK\$100,000 fine and 1 year's imprisonment on the first conviction and a HK\$200,000 fine and 2 years' imprisonment on each subsequent conviction. (2) The Authority may verify the eligibility of the TVC holders.  
注意：(1) 根據《條例》第43E條，任何人在給予強制性公積金計劃管理局(「積金局」)或核准受託人的任何文件中，明知或罔顧後果地作出在要項上屬虛假或具誤導性的陳述，即屬犯罪。首次定罪者，最高可處罰款\$100,000及監禁一年；其後每次定罪，最高可處罰款\$200,000及監禁兩年。(2) 積金局有權核證可扣稅自願性供款賬戶持有人的資格。

Please attach the certified copy\* of HKID Card / passport / documentary proof of nationality.  
請貼上香港身份證 / 護照 / 其他與國籍相關的證明文件核證副本\*。

**Checklist for documents to be enclosed 所需文件備忘**

- Certified copy of HKID Card (applicable to person with HKID Card)  
香港身份證核證副本(適用於持有香港身份證人士)
- Certified copy of passport or documentary proof of nationality (applicable to non-permanent resident of Hong Kong and non-resident of Hong Kong)  
護照或其他與國籍相關的證明文件核證副本(適用於非香港永久性居民及非香港居民)

**For Internal Use Only 內部專用**

Name and Authorised Signature(s) of Principal Intermediary Engaged by Sponsor with Company Chop  
由保薦人聘用的主事中介人名稱、授權簽署及公司印章：

Industry Code 行業編號：

Name of Branch / Department  
分行或部門名稱：

Branch / Department / Broker Code  
分行或部門或經紀人編號：

\* Certified copy of HKID Card / passport / documentary proof of nationality should be completed by Staff of The Bank of East Asia Limited or a certified public accountant / lawyer / notary public / member of Hong Kong Institute of Chartered Secretaries acceptable to entities of Bank of East Asia (Trustees) Limited.  
核證香港身分證或護照或其他與國籍相關的證明文件副本程序可由任何東亞銀行職員及由東亞銀行(信託)有限公司認可的執業會計師/律師/公證人或香港特許秘書公會會員辦理。

## BEA (MPF) Industry Scheme

### 東亞（強積金）行業計劃

#### Non-DIS (Other Constituent Funds) - Investment Choices <sup>(Note 1)</sup>

#### 非預設投資策略（其他成分基金）- 投資選擇 <sup>(附註1)</sup>

Constituent Fund 成分基金	Investment Risk 風險程度 (Note 附註2)	Investment Policy 投資政策
BEA (Industry Scheme) Growth Fund 東亞（行業計劃）增長基金	***	Equities: 60% to 90% 股票：60%至90% Cash, Debt Securities and / or Money Market Instruments: 10% to 40% 現金、債券及/或貨幣市場投資工具：10%至40%
BEA (Industry Scheme) Balanced Fund 東亞（行業計劃）均衡基金	**	Equities: 40% to 60% 股票：40%至60% Cash, Debt Securities and / or Money Market Instruments: 40% to 60% 現金、債券及/或貨幣市場投資工具：40%至60%
BEA (Industry Scheme) Stable Fund 東亞（行業計劃）平穩基金	**	Equities: 10% to 40% 股票：10%至40% Cash, Debt Securities and / or Money Market Instruments: 60% to 90% 現金、債券及/或貨幣市場投資工具：60%至90%
BEA (Industry Scheme) Asian Equity Fund <sup>(Note 3 &amp; 4)</sup> 東亞（行業計劃）亞洲股票基金 <sup>(附註3及4)</sup>	****	Equities: invest at least 70% of its underlying assets in equities of companies listed in the Asian equity markets (including but not limited to Singapore, Malaysia, Korea, Taiwan, Thailand, Indonesia, the Philippines, India, China and Hong Kong but excluding Japan) 股票：投資最少70%於在亞洲股票市場（包括但不限於新加坡、馬來西亞、韓國、台灣、泰國、印尼、菲律賓、印度、中國及香港，但日本除外）上市之公司的股票 Cash, Debt Securities and / or Money Market Instruments for cash management purpose: up to 30% 現金、債券及/或貨幣市場投資工具（作現金管理用途）：最多30%
BEA (Industry Scheme) Greater China Equity Fund <sup>(Note 4)</sup> 東亞（行業計劃）大中華股票基金 <sup>(附註4)</sup> (formerly known as BEA (Industry Scheme) Greater China Growth Fund) (前名為東亞（行業計劃）大中華增長基金)	****	Equities: invest 70% to 100% of its underlying assets in Greater China Securities 股票：投資70%至100%於大中華區證券 Cash, Debt Securities and / or Money Market Instruments for cash management purpose: up to 30% 現金、債券及/或貨幣市場投資工具（作現金管理用途）：最多30%
BEA (Industry Scheme) Hong Kong Equity Fund 東亞（行業計劃）香港股票基金 (formerly known as BEA (Industry Scheme) Hong Kong Growth Fund) (前名為東亞（行業計劃）香港增長基金)	****	Equities: invest 70% to 100% of its underlying assets in equities of companies that are listed in, or derive or are expected to derive a significant portion of their revenues from Hong Kong 股票：投資70%至100%於在香港上市或其大部分收入乃源自或預期源自香港的公司之股票 Cash, Debt Securities and / or Money Market Instruments for cash management purpose: up to 30% 現金、債券及/或貨幣市場投資工具（作現金管理用途）：最多30%
BEA China Tracker Fund <sup>(Note 4)</sup> 東亞中國追蹤指數基金 <sup>(附註4)</sup>	****	Invest directly in a single Approved Index-Tracking Fund, namely the Hang Seng China Enterprises Index ETF <sup>(Note 8)</sup> which aims to provide investment returns that match the performance of the Hang Seng China Enterprises Index as closely as practicable 直接投資於單一核准緊貼指數基金 - 恒生中國企業指數上市基金 <sup>(附註8)</sup> 。該核准緊貼指數基金旨在提供盡實際可能緊貼恒生中國企業指數表現的投資回報
BEA Hong Kong Tracker Fund 東亞香港追蹤指數基金	****	Invest directly in a single Approved Index-Tracking Fund, namely the Tracker Fund of Hong Kong which aims to provide investment results that closely correspond to the performance of the Hang Seng Index 直接投資於單一核准緊貼指數基金 - 盈富基金。該核准緊貼指數基金旨在提供緊貼恒生指數表現之投資回報
BEA (Industry Scheme) RMB & HKD Money Market Fund <sup>(Note 5)</sup> 東亞（行業計劃）人民幣及港幣貨幣市場基金 <sup>(附註5)</sup>	**	Short-term deposits (such as certificates of deposits and term deposits) placed with authorised financial institutions in Hong Kong: 90% to 100% 香港認可財務機構的短期存款（例如存款證及定期存款）：90%至100% Debt securities including bonds, fixed and floating rate securities, convertible bonds and notes with a remaining maturity period of 2 years or less, issued or distributed outside mainland China by banks, corporations and governments: 0% to 10% 由銀行、企業及政府在中國大陸境外發行或分銷的餘下年期為2年或以下的債務證券（包括債券、定息及浮息證券、可轉換債券及票據）：0%至10%
BEA (Industry Scheme) MPF Conservative Fund <sup>(Note 6)</sup> 東亞（行業計劃）強積金保守基金 <sup>(附註6)</sup>	*	Short-Term Deposits and Debt Securities: 100% 短期存款及債券：100%
BEA (Industry Scheme) Core Accumulation Fund <sup>(Note 7)</sup> 東亞（行業計劃）核心累積基金 <sup>(附註7)</sup>	***	Higher Risk Assets (such as global equities): 55% to 65% 較高風險資產（如環球股票）：55%至65%
BEA (Industry Scheme) Age 65 Plus Fund <sup>(Note 7)</sup> 東亞（行業計劃）65歲後基金 <sup>(附註7)</sup>	**	Higher Risk Assets (such as global equities): 15% to 25% 較高風險資產（如環球股票）：15%至25%

## Note 附註：

1. Investments inherently involve risks and the unit prices of the constituent funds may go down as well as up. The above figures are for indication only while past performance is not indicative of future performance. For further details including the product features and risk factors involved, please refer to the Explanatory Memorandum of the BEA (MPF) Industry Scheme.  
投資附帶風險，成分基金單位價格可跌可升。以上數據僅供參考，而過往的基金表現不能作為日後表現的指標。有關詳情，包括產品特點及所涉及的風險因素，請參閱東亞（強積金）行業計劃的說明書。
2. The more the number of \*, the higher the level of investment risk of the constituent fund.  
\*愈多表示該成分基金之投資風險愈高。
3. Various countries in which this constituent fund will invest are considered as emerging markets. As emerging markets tend to be more volatile than developed markets, any holdings in emerging markets are exposed to higher levels of market risk.  
此成分基金將投資的多個國家乃被視為新興市場。由於新興市場較已發展市場更為波動，因此於新興市場持有的任何投資會涉及較高水平的市場風險。
4. These constituent funds may invest in securities of companies that are domiciled or conduct a significant portion of their business activities in, or derive or are expected to derive a significant portion of their revenues from, China. To the extent that these constituent funds have exposure to such companies, the value of the assets of these constituent funds may be affected by political, legal, economic, and fiscal uncertainties within China. Existing laws and regulations may not be consistently applied.  
此成分基金或會投資於在中國註冊或在中國進行大部分業務活動，或其大部分收入乃源自或預期源自中國的公司之證券。倘若此成分基金投資於該等公司，此成分基金的資產價值，可能受到中國國內在政治、法律、經濟及財政各方面的不明朗因素影響。現行的法律及法規未必可貫徹應用。
5. This constituent fund is denominated in HKD only and not in RMB. Its investment in RMB deposits and RMB debt instruments will be subject to additional currency risks. In particular, RMB is currently not a freely convertible currency and is subject to foreign exchange controls and repatriation restrictions imposed by the Chinese government. Also, its investment in offshore RMB debt securities will be subject to additional market / liquidity risks. There is currently no active secondary market for offshore RMB debt securities and therefore, this constituent fund may need to hold investments until maturity date of such offshore RMB debt securities. In addition, although the issuance of offshore RMB debt securities has increased substantially in recent years, supply still lags the demand for offshore RMB debt securities. As a result, new issues of offshore RMB debt securities are usually oversubscribed and may be priced higher than and / or trade with a lower yield than equivalent onshore RMB debt securities. Currently, most of the offshore RMB debt securities available in the market may not meet the requirements under Schedule 1 to the Mandatory Provident Fund Schemes (General) Regulation and therefore, the offshore RMB debts securities available for investment by this constituent fund may be limited which may result in concentration of credit risk.  
此成分基金只以港幣及非以人民幣計值，其於人民幣存款及人民幣債務投資工具的投資，將須承受額外的貨幣風險。尤其是，人民幣目前並非自由可兌換的貨幣，須受制於中國政府所施加的外匯管制及資金調回限制。另外，其於離岸人民幣債務證券的投資將須承受額外市場 / 流動性風險。目前，由於離岸人民幣債務證券並無活躍的二級市場，此成分基金可能需要持有投資直至到期日。此外，儘管離岸人民幣債務證券的發行近年來已大幅增加，惟離岸人民幣債務證券的供應仍落後於需求。因此，新發行的離岸人民幣債務證券一般出現超額認購，而相比同等的非離岸人民幣債務證券，新發行的離岸人民幣債務證券訂價可能較高及 / 或以較低收益率買賣。目前，市場上可提供的離岸人民幣債務證券大多數可能不符合《強制性公積金計劃（一般）規例》附表1所載的規定，因此，此成分基金可投資的離岸人民幣債務證券可能有限，或會導致信貸風險集中。
6. BEA (Industry Scheme) MPF Conservative Fund does not provide any guarantee of the repayment of capital. Fees and charges of MPF conservative fund can be deducted from either (i) the assets of the fund or (ii) members' account by way of unit deduction. BEA (Industry Scheme) MPF Conservative Fund uses method (ii) and, therefore, unit prices, net asset value and fund performance quoted (except for the fund performance figures quoted in a fund fact sheet) do not reflect the impact of fees and charges.  
東亞（行業計劃）強積金保守基金並不提供任何退還資本的保證。強積金保守基金的收費可（一）透過扣除資產淨值收取；或（二）透過扣除成員賬戶中的單位收取。東亞（行業計劃）強積金保守基金採用方式（二）收費，故所列之基金單位價格、資產淨值及基金表現（基金概覽所列的基金表現數字除外）並未反映收費的影響。
7. De-risking mechanism will not apply if you choose these constituent funds as standalone investments (rather than as part of the DIS). However, the funds with same name under DIS and non-DIS have the same unit prices.  
如你選擇此等成分基金作為獨立投資（而非預設投資策略的一部分），風險降低機制並不適用。然而，預設投資策略與非預設投資策略的同名基金，其單位價格相同。
8. With effective from 5<sup>th</sup> March, 2018, the name of the Approved Index-Tracking Fund would be changed from Hang Seng H-Share Index ETF to Hang Seng China Enterprises Index ETF.  
自2018年3月5日起，該核准緊貼指數基金的名稱由恒生H股指數上市基金變更為恒生中國企業指數上市基金。

## Notes on Tax Deductible Voluntary Contribution Account 可扣稅自願性供款賬戶附註

### Opening of Tax Deductible Voluntary Contribution Account 開立可扣稅自願性供款賬戶

1. Tax Deductible Voluntary Contribution refers to contributions paid into a Tax Deductible Voluntary Contribution account of a registered scheme under section 11A of the Mandatory Provident Fund Schemes Ordinance ("MPFSO"). It is a new type of contributions and is different from the voluntary contributions as defined in section 11 of the MPFSO. Scheme member who wishes to make Tax Deductible Voluntary Contribution should open a Tax Deductible Voluntary Contribution account in a registered scheme and make Tax Deductible Voluntary Contribution directly to the scheme without going through his / her employer.  
根據《強制性公積金計劃條例》(《條例》)第11A條，可扣稅自願性供款指存入於註冊計劃下可扣稅自願性供款賬戶的供款。可扣稅自願性供款屬一項新供款類別，與《條例》第11條所指的自願性供款不同。計劃成員如想作出可扣稅自願性供款，可在註冊計劃下開立可扣稅自願性供款賬戶，並毋須經過其僱主的情況下直接向該計劃作出可扣稅自願性供款。
2. There should be ONLY one Tax Deductible Voluntary Contribution account for a member in an MPF scheme.  
每名成員只可在一個強積金計劃下開立一個可扣稅自願性供款賬戶。
3. The following persons are eligible to open Tax Deductible Voluntary Contribution account in an MPF scheme:
  - (a) Current holders of contribution accounts or personal accounts of MPF schemes; or
  - (b) Current members of MPF Exempted ORSO Schemes以下人士有資格開立強積金計劃下的可扣稅自願性供款賬戶：
  - (a) 強積金計劃下供款賬戶或個人賬戶的現時持有人；或
  - (b) 獲強積金豁免的職業退休計劃的現時成員

### Contributions of Tax Deductible Voluntary Contribution 可扣稅自願性供款

4. It should be noted that voluntary contributions by members that are made through their employers to their contribution accounts are not Tax Deductible Voluntary Contribution and such voluntary contributions will not be eligible for claiming tax deduction.  
成員透過其僱主向其供款賬戶所作的自願性供款，並不屬於可扣稅自願性供款，亦不合資格進行稅項減免申報。

### Portability of Tax Deductible Voluntary Contribution 可扣稅自願性供款的可調動性

5. Tax Deductible Voluntary Contribution account holder can choose to transfer ALL (but not part) of the benefits from one Tax Deductible Voluntary Contribution account to another Tax Deductible Voluntary Contribution account in another MPF scheme at any time.  
可扣稅自願性供款賬戶持有人可隨時選擇將所有的(但並非部分)累算權益，從該可扣稅自願性供款賬戶轉移到另一個強積金計劃下的可扣稅自願性供款賬戶。

### Withdrawal of Tax Deductible Voluntary Contribution 可扣稅自願性供款的提取

6. All existing preservation and withdrawal requirements applicable to MPF mandatory contributions will apply to benefits derived from Tax Deductible Voluntary Contribution. In other words, scheme members can only withdraw their benefits derived from Tax Deductible Voluntary Contribution in the following circumstances:
  - (a) Retirement at age 65
  - (b) Early retirement
  - (c) Permanent Departure from Hong Kong
  - (d) Total Incapacity
  - (e) Terminal Illness
  - (f) Small Balance
  - (g) Death強積金強制性供款的所有現行保存及提取規定將適用從可扣稅自願性供款所產生的累算權益。即計劃成員只能在以下情況下提取可扣稅自願性供款所產生的權益：
  - (a) 達到65歲退休年齡
  - (b) 提早退休
  - (c) 永久性離開香港
  - (d) 完全喪失行為能力
  - (e) 罹患末期疾病
  - (f) 小額結餘
  - (g) 死亡
7. Tax Deductible Voluntary Contribution will be fully vested in the member once it is paid into the scheme. Tax Deductible Voluntary Contribution paid into the scheme cannot be refunded / withdrawn (e.g. cannot be refunded for Tax Deductible Voluntary Contribution made in excess of the maximum amount of deduction allowable under the Inland Revenue Ordinance (Cap. 112)) unless under specified circumstances as mentioned above.  
成員於計劃下所存入的可扣稅自願性供款將完全歸屬於該成員。除非在上述的特定情況下，所存入的可扣稅自願性供款將不獲退還或提取(例如，超出根據《稅務條例》(第112章)所規定的最高稅項減免限額之可扣稅自願性供款將不獲退還)。
8. Same as other voluntary contributions, the right or entitlement of the scheme members to any benefits derived from Tax Deductible Voluntary Contribution in an MPF scheme may not be excluded from the property of the scheme member for the purposes of the Bankruptcy Ordinance.  
與其他自願性供款相同，屬於計劃成員自強積金計劃可扣稅自願性供款所產生的任何權益之權利或資格，並不會因《破產條例》而被排除於計劃成員的財產之外。

### Claiming of Tax Deduction of Tax Deductible Voluntary Contribution 申請可扣稅自願性供款的稅務扣減

9. It is the responsibility of Tax Deductible Voluntary Contribution account holder to keep track of the total amount of Tax Deductible Voluntary Contribution made in a year of assessment for completion and filing of tax return. It should be noted that the maximum amount of deduction allowable under salaries tax and tax under personal assessment in a year of assessment under the Inland Revenue Ordinance (Cap. 112) is an aggregate limit for both Tax Deductible Voluntary Contribution and qualifying annuity premiums rather than for Tax Deductible Voluntary Contribution only.  
可扣稅自願性供款賬戶持有人有責任了解其於該課稅年度內作出的可扣稅自願性供款總額，並於報稅表中申報。請注意，根據《稅務條例》(第112章)，在該課稅年度內所規定的薪俸稅及個人入息課稅的最高稅項減免限額，為可扣稅自願性供款和合資格年金保費合計可享的扣除總額，而並非僅屬於可扣稅自願性供款。