

為確保閣下之申請能盡快獲得處理，請遞交下列各項證明文件之副本，所有文件將不獲發還。

**請於其中1項你遞交文件的空白位置上簽署及於所有遞交文件的空白位置寫上你的身份證明文件號碼。**

### 申請信用卡所需文件<sup>^</sup>（如適用）：



#### 1. 身份證明文件

香港永久性居民：

- 香港身份證副本

香港非永久性居民：

- 香港身份證副本；及
- 原居地發出的有效護照 或 其他身份證明文件\*；及
- 香港入境簽證副本

非香港居民：

- 原居地發出的有效護照 或 其他身份證明文件\*；及
- 香港入境簽證副本

\* 可接受之其他身份證明文件包括：

- (i) 往來港澳通行證
- (ii) 前往港澳通行證(單程證)
- (iii) 香港特別行政區簽證身份書

主卡申請適用：

請於你的香港身份證/護照/其他身份證明文件副本空白位置簽署。



附屬卡申請適用：

主卡持卡人及附屬卡申請人請同時於附屬卡申請人之香港身份證/護照/其他身份證明文件副本空白位置分別寫上香港身份證/護照/其他身份證明文件號碼並簽署。





## 2. 薪金證明

以下其中1項薪金證明/資產證明：

- 最新之薪俸稅單(1至3頁)
- 附有申請人的姓名之最近1個月糧單
- 附有申請人的姓名、賬戶號碼及薪酬金額的最近3個月銀行結單/存摺
- 如申請人為獨資經營之東主或公司合夥人，請附上公司商業登記證及最新稅單
- 如申請人為主婦或退休人士，請附上資產證明



## 3. 住址證明

- 最近3個月內發出之英文住址證明(例如：公用服務繳費單、銀行/信用卡結單或銀行發出的函件)
- 如永久地址與住宅地址不同，請提供英文/中文永久地址證明(例如政府發出、附有永久地址及照片之駕駛執照/附有永久地址之身份證，或最近3個月銀行結單)



## 4. 有效大學/大專學生證



## 5. 大學畢業證書



## 6. 會員/臨時會員卡

<sup>^</sup> 註：本行可能需要閣下提供額外文件或資料以助批核。如需提供額外資料，請於白紙上寫上額外資料及身份證明文件號碼後以作遞交(所有文件將不獲發還)。

為使你的申請能更快捷地得到處理，謹請透過以下方式提供所需之文件：



1. 上載副本至 [www.hkbea.com/upload](http://www.hkbea.com/upload)



2. 郵寄至：

東亞銀行設施管理部  
香港九龍觀塘道418號創紀之城五期東亞銀行中心33樓



3. 傳真至：3608 6413

To ensure that your application is processed promptly, please submit copies of the following documents. Document supplied will not be returned.

**Please sign on the blank area of any one of your submitted documents and write your identification document no. on the blank area of all submitted documents.**

## Required Document for Credit Card Application<sup>^</sup> (if applicable):



### 1. Identification proof

For Hong Kong Permanent Residents:

- Hong Kong Identity Card copy

For Hong Kong Non-Permanent Residents:

- Hong Kong Identity Card copy **AND**
- Passport **OR** Other identification document\* **AND**
- Hong Kong visa

For Non-Hong Kong Residents:

- Passport **OR** Other identification document\* **AND**
- Hong Kong visa

\* Other acceptable identification documents include:

- (i) Exit-Entry Permit for Traveling to and from Hong Kong and Macao
- (ii) Permit for Proceeding to Hong Kong and Macau (One-way Permit)
- (iii) HKSAR Document of Identity for Visa Purposes

Applicable to Principal Card Application:

Please **sign on the blank area** of your HKID/Passport/Other Identification Document copy.



Applicable to Supplementary Card Application:

Both Principal Cardholder and Supplementary Card Applicant, please **write HKID/Passport/Other Identification Document no. and sign on** HKID/Passport/Other Identification Document copy of Supplementary Card Applicant **blank area**.





## 2. Income Proof

Any one of the following proofs of income/assets:

- The latest Salaries Tax Demand Note (Page 1 - 3)
- Salary slip for the past month showing your name
- Bank statements/passbook records for the past 3 months showing your name, account number, and salary entries
- Your company's business registration certificate and latest Tax Demand Note, if you are a sole proprietor or a partner of a business
- Your proof of assets, if you are a housewife or retiree



## 3. Residential Address Proof

- Proof of residence in English within the past 3 months (e.g. utility bill, bank/credit card statement or bank-issued letter)
- If your permanent address is different from your residential address, please provide address proof in English/Chinese (e.g. government-issued photographic driving licence/national identify card containing your permanent address, or bank statements for the past 3 months)



## 4. Valid Tertiary Student Identity Card



## 5. Graduate Certificate



## 6. Membership/Temporary Membership Card

<sup>^</sup> Note: Additional documents or information may be required for approval of application. For additional information request, please write the additional information on blank paper quoting your identification document number for submission (Document supplied will not be returned).

**To expedite your application process, we would greatly appreciate it if you could provide the requisite documents by the following channels:**



1. Upload the scans to [www.hkbea.com/upload/en](http://www.hkbea.com/upload/en)



2. Mail to:  
BEA Facility Management Department  
33/F., BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon



3. Fax to: 3608 6413