

Special 100% Loan Guarantee (100% SFGS) Required Documents Checklist

(Version: April 2024)

Application for the Change of Loan Terms (including PPR, change of guarantor, early repayment)		
Required Documents:		
1.	BEA 100% SFGS Application Form	<input type="checkbox"/>
2.	Valid Business Registration Certificate Copy	<input type="checkbox"/>
3.	ID cop(ies) and address proof(s) of new guarantor(s) (if applicable)	<input type="checkbox"/>
(For bank use)		
Document received by:		
Branch/Centre Code:_____ Staff Name:_____		
Document received date:_____		
Original documents send to : <u>LOD/ EPBD/ CMBD/ CPBD</u> (Please circle the correct department)		

Submission of Application

You can submit the completed documents checklist, application form, and necessary supporting documents by the following means:

Submit in person

- Enterprise Banking Department
Address: 38/F, BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon, Hong Kong
- Main Branch Business Centre
Address: 14/F, 10 Des Voeux Road Central, Central
- Mongkok Business Centre
Address: 2/F, 638-640 Nathan Road, Mongkok
- Cheung Sha Wan Business Centre
Address: Shop 125A & 125BC, 1/F, Cheung Sha Wan Plaza, 833 Cheung Sha Wan Road, Cheung Sha Wan
- Sheung Shui Landmark North Business Centre
Address: Office No. 916-918, Level 9, Landmark North, 39 Lung Sum Avenue, Sheung Shui

By post to

- 38/F, BEA Tower, Millennium City 5, 418 Kwun Tong Road, Kowloon, Hong Kong
Attention: Enterprise Banking Department (EPBD OIC)

Reminder: "To borrow or not to borrow? Borrow only if you can repay!"

Bank of East Asia reserves the final decision on application approval. Please refer to the terms and conditions of the SFGS102 (SP) application form and BEA 100% SFGS Application Form.